

**WISE COUNTY, TEXAS**

**WISE COUNTY COMMISSIONERS COURT**

**SPECIAL MEETING - FY 2012 BUDGET WORKSHOP - SESSION I**

**TUESDAY AUGUST 9, 2011 – 10:00 A.M.**

**W/ RECESS AND RECONVENE - AUGUST 10, 2011–9:30 a.m.**

**BOTH MEETING & RECESS SESSION LOCATIONS AT:**

**WISE COUNTY LAW ENFORCEMENT CENTER  
LOCATED @ 200 ROOK RAMSEY DRIVE, DECATUR, TX  
(IN LARGE TRAINING ROOM – NORTH ENTRANCE)**

**AGENDA**

1. Call Special Meeting and Budget Workshop to Order. (BM)
2. Review and discuss the 2012 Budget Draft for FY 2012 as prepared by County Judge and Auditor, and being as proposed and presented in “substantial form” by County Judge McElhaney into the August 8, 2011 Special Called Commissioners Court Meeting and associated Court Minutes as conducted by County Clerk: This Budget Draft and/or a revised Draft is presented for full Commissioners Court Review. (NOTE - Interaction discussions and question/answer sessions between Commissioners Court members and the Auditor and certain others will be included within all items covered during the Workshop period.) (BM) (AM)
  - (a) Review Summary of all County Departments’ FY 2011 Budgets Comparison with proposed FY 2012 Budgets. (Handout);
  - (b) Review Summary of Outside Agencies and Departments FY 2011 Budgets Comparison with proposed 2012 Budgets. (Handout);
  - (c) Review County Internal Revenues (Sales Tax, Office Fees, etc.) Comparison between FY 2011 Actual estimates and projected FY 2012 amounts (Handout);
  - (d) Review Property Tax Revenues and Reports from Wise County Tax Assessor Office and Wise County Appraisal District (WCAD);
  - (e) Review the total Budget Draft’s Expenses and Revenues.
  - (f) Hear report from County Judge, County Treasurer/Human Resources Director and County Auditor in regards to in County Employee Health Insurance coverage and costs for coming annual 2012 Fiscal Year period.
  - (g) Review new and consolidated line items. (if any)
  - (h) Other associated miscellaneous account reviews as needed.
3. Discuss proposed for FY 2012: (i) all Elected Officials’ proposed annual salaries and allowances; (ii) all Appointed Department Heads and their Employees and Elected Officials’ Employees proposed annual salaries / hourly pay rates and allowances; (iii) all Appointees’ proposed annual salaries / pay rates and allowances. (Interaction discussions and question/answer session.) **NOTE: There are no general or across the board pay increases recommended nor included in the County Judge proposed FY 2012 Budget versions.** (BM)
4. Hear preliminary overall total budget report / estimate (not to include any individual departments) to include non-personnel portions of the budget. (No Action – Informational Only) - (BM) (AM)

5. Review and discuss the proposed FY 2012 Planning Calendar for Tax Information Announcements and Publications, Public Meetings (if necessary) (the "Planning Calendar"), and associated Budget Adoption and Tax Levy. (BM) (AM) (MS). Court to provide comments and any consensus / preferred direction statements.

**RECESS FOR LUNCH BREAK @ 12:00 P.M. AND RECONVENE 1:30 P.M.**

6. Reconvene from Lunch Recess back into Open Meeting Budget Workshop. Call Court Workshop to order. (BM)
7. Hear from Elected Officials and/or Department Heads and/or any Agencies requesting additional funding or items not recommended within the Proposed Budget received from County Judge and County Auditor. **(NOTE: As of this Budget Workshop Session's posting of 08/04/11, it was anticipated that between five to six officials or department / agency heads would request presentation to the full Court or be in attendance to answer questions (but not limited to these anticipated numbers).** Any such presentations were to be scheduled through the County Auditor prior to this 08/09/11 Budget Workshop, beginning at approximately 1:30 p.m. or as soon as reasonable thereafter, and an allowance of up to 20 minutes for each presentation. (Court to consider requests separately and provide comments and consensus / preferred direction statements.)
8. Summary Review of items / areas covered today. Discussion with Q&A Session.

**NOTE: AT SOME POINT DURING THE 08/09/11 SESSION, THERE WILL BE A RECESS OF SESSION 1 - UNTIL 9:30 A.M. WEDNESDAY, AUGUST 10, 2011;**

**RECONVENE FROM RECESS OF 08/09/11 AT 9:30 A.M. 08/10/11**

9. Continue review of the Proposed FY 2012 Budget and/ or Revised Budget and associated Budget Accounts, Revenues, distribution, etc. and added consideration of any special Elected Official and/or Department Head / Agency requests, any revisions from the Proposed Budget, and/or recommendations – to include a conclusion of Elected Officials Salaries for FY 2012 (for publication and salary grievance requirements) – and Q&A session. Take required /appropriate action.
10. Discuss and consider recommendations, revisions, and direction on additional Budget preparations, additional information and/or additional meetings as needed to prepare and complete a final Budget and proposed FY 2012 TAX RATE for the Commissioners Court to consider an ORDER adoption in a Special Called Court Meeting planned to be held on a date and time as determined by the FY 2012 Planning Calendar or revision of said Calendar. Take required/appropriate action.
11. Discuss FY 2012 Planning Calendar and appropriate /necessary Meeting and Hearing dates (if any required) and/or revisions to same. Take appropriate action.
12. Summarize and review items covered in Workshop – final questions / comments.
13. Adjourn..... **NOTE: SHORTLY FOLLOWING THE ADJOURNMENT OF SESSION 1, THERE WILL BE A SEPERATE SPECIAL MEETING / BUDGET WORKSHOP FOR THE WISE COUNTY WEATHERFORD COLLEGE (WCWC) BRANCH CAMPUS, IN CONJUNCTION WITH ITS FY'2012 PROPOSED BUDGET. BUT IN NO EVENT WILL THE WCWC MEETING CONVENE BEFORE 9:30 A.M., AUGUST 10, 2012.**

Bill McElhaney  
Wise County Judge