

WISE COUNTY, TEXAS

WISE COUNTY COMMISSIONERS COURT

FY 2013 BUDGET WORKSHOP – MEETING NO. 1

WEDNESDAY, AUGUST 1, 2012 – 10:00 A.M.

W/ RECESS AND RECONVENE - AUGUST 2, 2012–10:00 a.m.

BOTH MEETING & RECESS SESSION LOCATIONS AT:

**WISE COUNTY LAW ENFORCEMENT CENTER
LOCATED @ 200 ROK RAMSEY DRIVE, DECATUR, TX
(IN LARGE TRAINING ROOM – NORTH ENTRANCE)**

AGENDA

1. Call Budget Workshop to Order. (BM)
2. Review and discuss the 2013 Preliminary Budget for FY 2013 as prepared by County Judge and Auditor, and being as proposed and presented in “substantial form” by County Judge McElhaney into the July 30, 2012 duly scheduled Commissioners Court Meeting and associated Court Minutes as conducted and recorded by County Clerk: Said Preliminary Budget and possibly a revised Draft to be presented for full Commissioners Court Review. (NOTE - Interaction discussions and question/answer sessions between Commissioners Court members and the Auditor and certain others will be included within all items covered during the Workshop period.) (BM) (AM)
 - (a) Review Summary of all County Departments’ FY 2012 Budgets Comparison with proposed FY 2013 Budgets. (Handout);
 - (b) Review Summary of Outside Agencies and Departments FY 2012 Budgets Comparison with proposed 2013 Budgets. (Handout);
 - (c) Review County Internal Revenues (Sales Tax, Office Fees, etc.) Comparison between FY 2012 Actual estimates and projected FY 2013 amounts (Handout);
 - (d) Review Property Tax Revenues and Reports from Wise County Tax Assessor Office and Wise County Appraisal District (WCAD);
 - (e) Review the total Budget Draft’s Expenses and Revenues.
 - (f) Hear report from County Judge, County Treasurer/Human Resources Director and County Auditor in regards to in County Employee Health Insurance coverage and costs for coming annual 2013 Fiscal Year period.
 - (g) Review new and consolidated line items. (if any)
 - (h) Other associated miscellaneous account reviews as needed.
3. Discuss proposed for FY 2013: (i) Unless already previously agreed and determined within the 9:00 a.m. Special Called Meeting of August 1, 2012, continue discussion of all Elected Officials’ FY 2013 proposed expenses, annual salaries and allowances; (ii) all Appointed Department proposed total department salaries and allowances; (iii) other miscellaneous Appointees’ proposed annual salaries / pay rates and allowances. (Interaction discussions and question/answer session.) NOTE: An average proposed 3 to 3 ½ % increase in total Department Salaries are included within this Preliminary Budget Draft 1, with some allowance and equalization increases in various areas. (BM)
4. Hear preliminary overall total budget report / estimate (not to include any individual departments) to include non-personnel portions of the budget. (No Action – Informational Only) - (BM) (AM)

5. Review and discuss the proposed FY 2013 Planning Calendar for Tax Information Announcements and Publications, Public Meetings (if necessary) (the “Planning Calendar”), and associated Budget Adoption and Tax Levy. (BM) (AM) (MS). Court to provide comments and any consensus / preferred direction statements (if not already previously determined and approved in the Special Called meeting of 9:00 a.m., August 1, 2012).

RECESS FOR LUNCH BREAK @ 12:00 P.M. AND RECONVENE 1:30 P.M.

6. Reconvene from Lunch Recess back into Open Meeting Budget Workshop No. 1. Call Court Workshop to order. (BM)
7. Continue item discussions being considered prior to Lunch Break Recess.
8. Hear from Elected Officials and/or Department Heads and/or any Agencies requesting additional funding or items not recommended within the Proposed Budget received from County Judge and County Auditor. **(NOTE: As of this Budget Workshop Session’s posting of 07/27/12, it was anticipated that between two to three officials or department / agency heads would request presentation to the full Court or be in attendance to answer questions (but not limited to these anticipated numbers).** Any such presentations were to be scheduled through the County Auditor prior to this 08/01/12 Budget Workshop, beginning at approximately 1:30 p.m. or as soon as reasonable thereafter, and an allowance of up to 20 minutes for each presentation. (Court to consider requests separately and provide comments and consensus / preferred direction statements.)
9. Summary Review of items / areas covered today. Discussion with Q&A Session.

NOTE: AT SOME POINT DURING THE 08/01/12 SESSION NO. 1, AS/IF NECESSARY, THERE WILL BE A RECESS OF BUDGET WORKSHOP -SESSION 1 - UNTIL 10:00 A.M. THURSDAY, AUGUST 2, 2012; AS NEEDED:

RECONVENE FROM RECESS OF 08/01/12 AT 10:00 A.M. 08/02/12

10. Continue review of the Proposed FY 2013 Budget and/ or new Revised Budget Drafts and associated Budget Accounts, Revenues, distribution, etc. and added consideration of any special Elected Official and/or Department Head / Agency requests, any revisions from the Proposed Budget, and/or recommendations – **and unless already previously agreed and approved, to include a conclusion of Elected Officials Salaries for FY 2013 (for publication and salary grievance requirements)** – and Q&A session. Take required /appropriate action.
11. Discuss and consider recommendations, revisions, and direction on additional Budget preparations, additional information and/or additional meetings as needed to prepare and complete a final Budget and proposed FY 2013 TAX RATE for the Commissioners Court to consider an ORDER adoption in a Special Called Court Meeting planned to be held on a date and time as determined by the FY 2013 Planning Calendar or revision of said Calendar. Take required/appropriate action.
12. Discuss FY 2013 Planning Calendar and appropriate / necessary Meeting and Hearing dates (if any required) and/or revisions to same. Take appropriate action.
13. Summarize and review items covered in Workshop – final questions / comments.
14. Adjourn.