

CHECK LIST FOR A NEW LICENSE APPLICATION BY A CORPORATION

SWORN APPLICATION 1704.154a

1. <input type="checkbox"/>	Name, Date of Birth and Home Address of Agent	1704.154(b)(2)(A)
2. <input type="checkbox"/>	DBA of the business	1704.154(b)(2)(C)
3. <input type="checkbox"/>	Street and Mailing Address of Business	1704.154(b)(2)(D)
4. <input type="checkbox"/>	Statement Regarding Prior Convictions	1704.153
5. <input type="checkbox"/>	Taxpayer Identification Number	
6. <input type="checkbox"/>	Social Security Number	
7. <input type="checkbox"/>	Business Address	

REQUIRED ATTACHMENT CHECKLIST

1. <input type="checkbox"/>	One (1) Original and One (1) Redacted Copy of Application	1704.154(a) Form Provided
2. <input type="checkbox"/>	Agenda Item Request Form (requesting to be placed on agenda for approval as a new company or renewal application)	Exhibit A Form Provided
3. <input type="checkbox"/>	Documentary Evidence of Prior Employment of Agent	1704.152(a)(4)(A) Exhibit B Form Provided
4. <input type="checkbox"/>	Continuing Legal Education Certificate of Agent	1704.152(a)(4)(B) Exhibit B Form Provided
5. <input type="checkbox"/>	Copy of the "Certificate of Authority" to do Business in Texas, Issued by the Texas State Board of Insurance	1704.154(b)(2)(i)& (ii)
6. <input type="checkbox"/>	Certified Copy of "Power of Attorney" Designating and Authorizing Agent to Execute Bail Bonds	1704.211
7. <input type="checkbox"/>	Assumed Name Certificate (if one filed)	1704.154(b)(2)(C)
8. <input type="checkbox"/>	Assignment of Security	1704.154(b)(2)(E)
9. <input type="checkbox"/>	Sworn Financial Statement of Corporation (A copy of the corporation's financial statement made to the Insurance Board)	1704.154(b)(4)(A)
10. <input type="checkbox"/>	Declaration of Compliance with Rules and Regulations - Corporation	1704.154(b)(4)(B) Exhibit C Form Provided
11. <input type="checkbox"/>	Three (3) Letters of Recommendations of Agent Meeting the Requirements: Letters must Each be From a Person who is: a.) Reputable b.) Known Agent for at Least 3 Years Letters must: a) State that the Agent has a reputation for honesty, truthfulness, fair dealing, and competency b) Recommend that the board issue the license	1704.154(b)(4)(C)
12. <input type="checkbox"/>	\$500.00 Application Fee	1704.154(b)(4)(D)
13. <input type="checkbox"/>	Photograph of Agent	1704.154(b)(4)(E) Exhibit D Form Provided
14. <input type="checkbox"/>	Set of Agent Fingerprints of Taken by the WCSO	1704.154(b)(4)(F)
15. <input type="checkbox"/>	List of Each County in Which Agent Holds a License	1704.154(b)(4)(G)(i)

		Exhibit E Form Provided
16. <input type="checkbox"/>	State of Final Judgments: Separate one for Corporation & Agent	1704.154(b)(4)(G)(ii) Exhibit F Form Provided
17. <input type="checkbox"/>	Authorization of Release	Exhibit G Form Provided

WISE COUNTY BAIL BOND BOARD



APPLICATION FOR LICENSE – CORPORATION

Instructions

1. Complete the application by filling in all the blanks and attaching all the required documents. You should read and be familiar with the requirements of the law regulating bail bond sureties, Texas Occupations Code, Chapter 1704.
2. Submit an original, plus one redacted copy. Attachments must be included. Identifying information (date of birth, social security number and account numbers) may be redacted from the copy.
3. All applications (original or renewal) must be submitted with the application fee of \$500.00. Checks should be made payable to the Wise County Bail Bond Board.
4. Applications are to be submitted to the Board thru the Bail Bond Board Staff, located in the District Attorney's Office, 101 N. Trinity, Suite 200, Decatur, TX 76234.
5. If you are submitting an application for license renewal, you must file the application **not later than 31st day** before the license expiration date. For further information, see Occupations Code 1704.162. It is the **responsibility of the license holder** to apply for a renewal. If a renewal application is not timely filed and the current license expires, the license holder shall not execute any bail bond until a new license is issued.
6. The term "AGENT" as used herein, is defined as the Agent designated by the Corporation.

WISE COUNTY BAIL BOND BOARD
APPLICATION FOR LICENSE – CORPORATION
 NEW APPLICATION
 RENEWAL APPLICATION

FOR OFFICIAL USE ONLY:	
APPROVED _____	(DATE)
DENIED _____	(DATE)
NEXT RENEWAL DATE: _____	

For Renewals: License #: _____ Date License Expires: _____

Full Name of Corporate Applicant:		
Physical Address of Business:	Mailing Address of Business:	
Business Telephone No.:	Business Fax No:	
Is the Corporate Applicant licensed in any other counties? YES _____ NO _____ (list counties)		
1. _____	4. _____	7. _____
2. _____	5. _____	8. _____
3. _____	6. _____	9. _____
Has the Corporate Applicant ever been denied a bail bond surety license, or had a license suspended or revoked, in the State of Texas? YES _____ NO _____		
If yes, explain (County, Date, and Reason): _____ _____ _____		
Is there any civil litigation pending against the Corporate Applicant? YES _____ NO _____		
If yes, explain (County, Date, and Reason): _____ _____		
State the nature and value of security Corporate Applicant intends to pledge to the board:		
A. CASH: Total Value \$ _____		
<u>FORM OF DEPOSIT</u>	<u>VALUE</u>	
Cash	\$ _____	
Certificate of Deposit	\$ _____	
Cashiers Check	\$ _____	
Is the Corporation chartered or admitted to do business in the State of Texas?		
Chartered _____ Admitted _____		
Is the Corporation qualified to write fidelity, guaranty, and surety bonds under the Texas Insurance Code? YES _____ NO _____		

SERVICE OF PROCESS

Full Name of Corporation's Texas Agent for Service of Process:	
Address for Service:	Mailing Address (if different):
Business Telephone No.:	Business Fax No.:
DBA or Name under which this Bonding Company will be or is being conducted:	
Physical Address of Business:	Mailing Address of Business:
Telephone No.	Fax No.

AGENT INFORMATION

Full Name of the Agent:	Any Other Names Used by the Agent at Any Other Time:
Date of Birth:	US Citizen: Yes _____ No _____
Home Address:	Home Telephone: _____ Cell Phone: _____
Drivers License/ID Card No:	Social Security No.:
Has the Agent ever been convicted of a misdemeanor involving moral turpitude or a felony after August 27, 1973: Yes _____ No _____ If yes, give the offense county and date of conviction: _____	
Is the Agent licensed in any other counties: Yes _____ No _____ (list counties) <div style="display: flex; justify-content: space-between; margin-top: 5px;"> 1. _____ 3. _____ 5. _____ </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> 2. _____ 4. _____ 6. _____ </div>	
Has the Agent ever been denied a bail bond surety license, or had a license suspended or revoked, in the State of Texas: Yes _____ No _____ If yes, explain (County, Date, and Reason): _____ _____	
Is there any civil litigation pending against the Agent: Yes _____ No _____ If yes, explain: _____	

Agenda Item Request Form
Wise County Bail Bond Board
2:00 pm Every 3rd Thursday of the Month

Phone _____
Fax _____

Agenda Item:

Approval of new bonding company

Consent, **Action**, Executive Session, Etc.

Meeting Date Requested:

Requested by:

Summary:

Agenda Item – Approved by: _____ (Presiding Officer(s))

**AGENT'S STATEMENT OF APPRENTICESHIP AND
CONTINUING LEGAL EDUCATION**

1. In the two (2) years preceding this application, I have had at least one year of continuous employment in the bail bond business under the supervision of a licensed surety for not less than 30 hours per week, excluding annual leave, and have performed duties that encompass all phases of the bonding business.

Dates of continuous work experience: _____

A. Name, Address, and Telephone Number of company where experience was obtained:

B. Name, Address, and Telephone Number of supervisor where experience was obtained:

2. I have completed in person at least eight (8) hours of continuing legal education in criminal law courses or bail bond law courses that are approved by the State Bar of Texas and that are offered by an accredited institution of higher education accredited in the State.

Name of the course(s) of continuing legal education taken and number of hours per course:

Where the course(s) of continuing legal education were taken: _____

Dates the course(s) were taken: _____

Affiant's Signature

The State of Texas §
County of Wise §

_____, being duly sworn, deposes and says: The foregoing statement, marked *Exhibit B* is a full and complete statement of my apprenticeship and continuing legal education. This statement is true and correct and is within my personal knowledge.

Sworn and subscribed to, before me, on this the _____ day of _____, 20_____.

Notary Public in and for the State of Texas

DECLARATION OF COMPLIANCE WITH RULES AND REGULATIONS

CORPORATION

STATE OF TEXAS §
COUNTY OF WISE §

BEFORE ME, the undersigned authority on this day personally appeared _____, who being by me duly sworn on oath stated:

I am the Agent in the foregoing application for a Bail Bond License. I make each of the foregoing statements, together with each statement in each required attachment, for the purpose of inducing the Wise County Bail Bond Board to issue to me a license to act as an Agent for a Corporate Surety. I understand that any representation herein which is not true and correct, or any misrepresentation or omission which causes the application not to be true and accurate, may result in the denial of a license, the denial of any renewal of a license, or in the revocation of a license should one be granted under this application. As the Agent, **I hereby swear** that I will comply with Chapter 1704 of the Texas Occupations Code as amended, and with the Rules and Regulations of the Wise County Bail Bond Board.

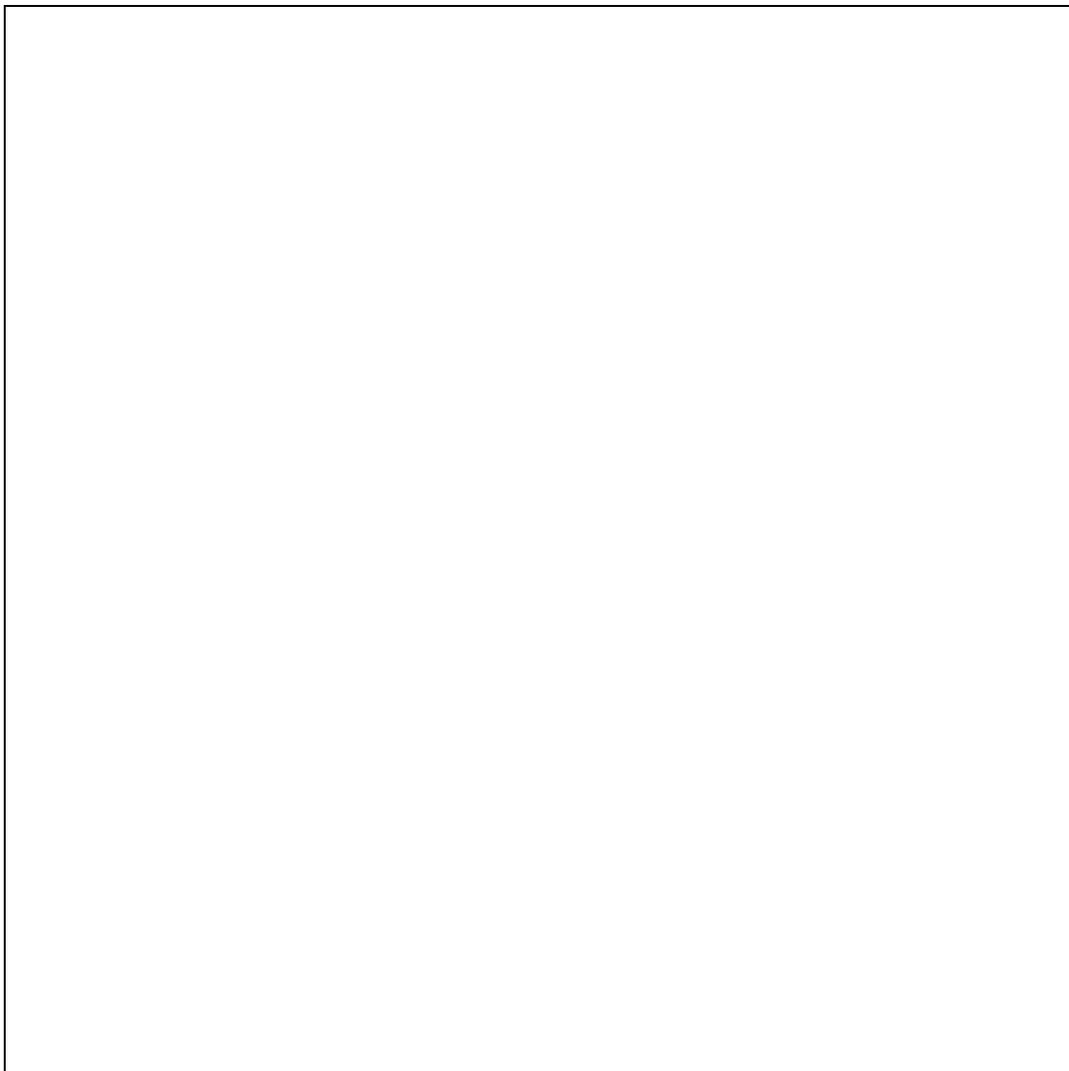
SIGNATURE OF AGENT

DATE

SWORN AND SUBSCRIBED before me, a Notary Public in and for the State of Texas, on this _____ day of _____, 20_____.

Notary Public
My Commission Expires:_____

PHOTOGRAPH OF AGENT



STATE OF FINAL JUDGMENTS:

STATE OF TEXAS §
COUNTY OF WISE §

BEFORE ME , the undersigned authority on this day personally appeared _____ who being by me duly sworn on oath the above stated:

- _____ 1. As of the date of this application I have no final judgments executed by me as a surety or as an agent for a corporation in any county that have been unpaid for more than thirty (30) days and that arose directly or indirectly from any bail bond.

- _____ 2. As of the date of this application, the following judgment(s) that arose directly or indirectly from a bail bond executed by me as a surety or as an agent for a surety remain unpaid for more than thirty (30) days after issuance.

COUNTY	COURT	CASE #	DEFENDANT'S NAME	JUDGMENT DATE	LIABILITY

TOTAL NUMBER OF FINAL JUDGMENTS: _____ TOTAL AMOUNT OF LIABILITY: \$ _____

- _____ 3. As of the date of this application, the following cases have **pending forfeitures**, but have not gone to final judgment. {attach extra pages if necessary}

COUNTY	COURT	CASE #	DEFENDANT'S NAME	LIABILITY

Agent must check #1 or #2 and complete #3

SIGNATURE

DATE

SWORN AND SUBSCRIBED before me, a Notary Public in and for the State of Texas, on this _____ day of _____, 20_____.

Notary Public in and for The State of Texas
My Commission Expires: _____

AUTHORIZATION OF RELEASE

DATE: _____

I, _____ (Agent)

DBA _____ (Business Name)

License# _____ Address: _____

Phone# _____ Last 4 #'s of SS: _____

Give my permission to have the information that I have provided in this Application dated _____, to acquire or renew a license with the Wise County Bail Bond Board for the license period beginning _____ (month and year), be released to the designated person assigned by the board. This person can investigate any and all information provided in this Application I have filed with the board.

The authorized person designated will have a letter of authority issued by the board.

This authorization is in effect until final action is taken by the board on the application/renewal dated _____.

SIGNATURE OF AGENT

DATE

SWORN AND SUBSCRIBED before me, a Notary Public in and for the State of Texas, on this _____ day of _____, 20____.

Notary Public
My Commission Expires: _____

**WISE COUNTY BAIL BOND BOARD
ASSIGNMENT OF CERTIFICATE OF DEPOSIT**

I, _____, holder of a Wise County bail bond surety license hereinafter called "Assignor", do hereby assign and set over to the Treasurer of Wise County, Texas, all right, title, and interest, of whatever nature, of Assignor, in and to the insured account of Assignor in the _____ (name of bank), at _____ (address), evidenced by a certificate of deposit/time deposit which is numbered _____, dated _____, and in the amount of _____. Assignor agrees that this assignment carries with it the right to the assurance of the amount by the Federal Deposit Insurance Corp. and includes and gives the right to the Treasurer of Wise County to present for payment the certificate of deposit/time deposit described herein if the Assignor fails to pay a final judgment on a forfeiture of a bail bond executed by the Assignor in Wise County not later than the 30th day after the final judgment, as required by the Texas Occupations Code Chapter 1704, or if the Assignor ceases to engage in the bonding business in Wise County and ceases to maintain the license number cited above. This assignment is valid as to all renewals of said certificate of deposit/time deposit. The certificate of deposit/time deposit becomes the property of Wise County Treasurer if not renewed.

Assignor agrees not to encumber this certificate of deposit/time deposit in any way.

Assignor hereby notifies the above-named bank of the assignment.

Dated this _____ day of _____, 20_____.

ASSIGNOR/SURETY

Subscribed and sworn to before me this the _____ day of _____, A.D. 20_____, by _____, Affiant.

Witness my hand and seal of office this the _____ day of _____, A.D. 20_____.

Notary Public in and for the County of _____, and the State of Texas
My Commission Expires : _____

RECEIPT FOR NOTICE OF ASSIGNMENT

Receipt is hereby acknowledged to the Treasurer of Wise County, Texas, of written notice of the assignment to said Treasurer of the certificate of deposit/time deposit no. _____. We have noted in our records the Treasurer's interest in the certificate of deposit/time deposit as shown by this assignment and have retained a copy of this assignment. We certify that we have received no notice of any lien, encumbrance, hold, claim or obligation of the referenced certificate of deposit/time deposit prior to the assignment to the Treasurer of Wise County. We agree to make payment by mail upon request by the Treasurer of Wise County, Texas to the Treasurer, pursuant to the Texas Occupations Code Chapter 1704. We agree that this certificate of deposit/time deposit and the renewals thereof are excluded from any claim of set off or other claim arising from any debt owed to the Bank by the Assignor. This lien on the certificate of deposit/time deposit is valid until released in writing by the Wise County Bail Bond Board. The certificate of deposit/time deposit becomes the property of the Wise County Treasurer if not renewed. The Bank will not alter the original structure of the certificate of deposit/time deposit nor add an addendum to the deposit agreement without the written consent of the Wise County Bail Bond Board.

The Bank agrees that any litigation involving this certificate of deposit/time deposit will be governed by the laws of the State of Texas and will have as venue Wise County, Texas.

Dated this _____ day of _____, 20____.

Bank Name and Address

BY: _____

(Name and Title of Officer)

BY: _____

(Name and Title of Officer or Witness)

Subscribed and sworn to before me this the ____ day of _____, A.D. 20____, by _____, Affiant.

Witness my hand and seal of office this the ____ day of _____, A.D. 20____.

Notary Public in and for the County of _____, and the State of Texas
My Commission Expires : _____

RECEIPT FOR SECURITY AND DIRECTIONS TO PAY EARNINGS

I hereby acknowledge receipt of the assignment of the certificate of deposit/time deposit numbered _____ . The _____ (bank) is hereby authorized and directed to pay any earnings on the referenced certificate of deposit/time deposit to the Assignor until otherwise notified in writing by mail by the Wise County Treasurer.

Dated this _____ day of _____, 20_____.

TREASURER OF WISE COUNTY

Subscribed and sworn to before me this the _____ day of _____, A.D. 20_____, by _____, Affiant.

Witness my hand and seal of office this the _____ day of _____, A.D. 20_____.

Notary Public in and for the County of _____, and the State of Texas
My Commission Expires : _____

INSTRUCTIONS FOR CERTIFICATE OF DEPOSIT

CERTIFICATE OF DEPOSIT

ACCOUNT TITLE Wise County Treasurer
FBO (name of licensed bondsman or corporate entity)

TAXPAYER ID NUMBER Bondsman's tax ID or social security number Or Corporate Entity's tax ID number

TYPE OF MATURITY Automatically Renewable

INTEREST PAYMENT Recommended that interest earned be deposited into an account belonging to the licensed bondsman or corporate entity
PLEASE NOTE: If interest is "rolled" back into the CD, bondsman collateral will NOT be increased by that amount.

SIGNATURE CARD

ACCOUNT TITLE Wise County Treasurer
FBO (licensed bondsman/corporation)
PLEASE NOTE: There exists a separate authorization form designating the person permitted and conditions required for making withdrawals from this account.

SIGNATURE ONE Signature Only:
The Wise County Treasurer

TAXPAYER ID NUMBER Taxpayer ID on signature card will be Bondsman's tax ID or social security number or Corporate Entity's tax ID number

WISE COUNTY BAIL BOND BOARD ASSIGNMENT OF CERTIFICATE OF DEPOSIT (3 PAGES TOTAL)

ASSIGNMENT (page 1)

Must be completed and signed by the Bondsman or an Officer of the Corporation authorized by the Corporation to sign.
Must be notarized.

RECEIPT OF NOTICE OF ASSIGNMENT (page 2)

Must be completed and signed by an Officer of the Bank.
Must be notarized.

RECEIPT OF SECURITY AND DIRECTIONS TO PAY EARNINGS (page 3)

Must be completed and signed by the County Treasurer and notarized.