

**JANITORIAL CONTRACT**  
**FOR THE**  
**WISE COUNTY BRIDGEPORT ANNEX**

**STATE OF TEXAS**

**WISE COUNTY**

**FY 2016-2017**

**WHEREAS**, Judge Clay Poyner, the department head for the Wise County Bridgeport Annex located at 1007 13<sup>th</sup> Street Bridgeport, Texas 76426 (hereinafter Annex) is in need of a service to clean the aforementioned County facilities.

**WHEREAS**, Ms. Lisa Boswell provides a cleaning service that has been approved and acknowledged by the Department Head as being able to provide a service to the County.

**NOW THEREFORE**, in consideration of the above recitals, mutual benefits, and promises each to the other made herein, the parties named above agree as follows:

**TERMS**

1. Ms. Boswell will provide cleaning services for the Annex between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday.
2. The County will pay a rate of \$576.00 per month for the aforementioned services.
3. The County is not responsible for any cleaning supplies; Ms. Boswell shall provide her own supplies to perform this cleaning service.
4. All cleaning responsibilities will include the following:

**Cleaning for Justice of the Peace and Tax Assessor Offices:**

Entrance to Annex  
Foyer of Justice of the Peace Office  
Clerks Area  
Public Restrooms  
Kitchen  
Employee's Restrooms  
Court Room  
Judge's Chambers  
Constable's Office  
Storage Room  
Jury Room

**General Cleaning Services:**

Vacuuming  
Dusting  
Mopping  
Trash Pickup  
All Glass  
Plumbing Fixtures  
Baseboards

5. There shall be no automatic renewal of this contract. If both parties agree to renew, it will be on a yearly basis from October 1<sup>st</sup> until September 30<sup>th</sup>, the fiscal year of the County. This renewal must be approved by the Commissioner's Court before the expiration of any annual term of this agreement.
6. The parties may terminate this agreement at any time with thirty (30) days written notice to the other party.
7. The COUNTY is **not responsible** nor can they insure any injuries or accidents to or by Ms. Boswell while providing said Janitorial work to the Annex .
8. Further, Ms. Boswell is not nor shall she be considered an agent of the County for any purposes.

AGREED by Lisa Boswell on the 1~~st~~ day of July  
Signature: Lisa Boswell

APPROVED by the Commissioners' Court of Wise County, Texas in a Meeting held on the 25<sup>th</sup> day of July, and

Executed by the County Judge pursuant to the appropriate authorization of the Commissioners' Court.

County of Wise, Texas  
Signature: [Signature]  
Wise County Judge  
Approved: [Signature]  
Signature: [Signature]  
Justice of the Peace Pct. 4

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

**1 Name of business entity filing form, and the city, state and country of the business entity's place of business.**

LISA BOSWELL  
Bridgeport, TX United States

Certificate Number:  
2016-79086

Date Filed:  
07/01/2016

Date Acknowledged:

7-25-16

**2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.**

Wise County Justice of the Peace Pct 4

**3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.**

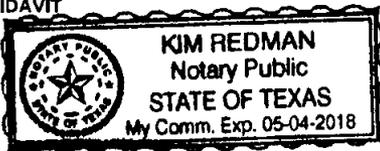
FY 2016-2017  
JANITORIAL DUTIES

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	BOSWELL, LISA	Bridgeport, TX United States	X	

**5 Check only if there is NO Interested Party.**

**6 AFFIDAVIT**

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.



Lisa Boswell  
Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said Lisa Boswell, this the 1 day of July, 2016, to certify which, witness my hand and seal of office.

Kim Redman      Kim Redman      Notary  
Signature of officer administering oath      Printed name of officer administering oath      Title of officer administering oath