

EMERGENCY MEDICAL TASK FORCE RESPONDER**MEMORANDUM OF AGREEMENT**

This Emergency Medical Task Force Responder Memorandum of Agreement (“EMTF Responder MOA”) is entered into by and between a Regional Advisory Council (“Lead RAC”) North Central Texas Trauma Regional Advisory Council (NCTTRAC), properly authorized to do business in the state of Texas and has been designated by DSHS as an EMTF Lead RAC, and Wise County, as an Agency who wishes to participate as a member of Emergency Medical Task Force (“EMTF”) 2 (collectively, “the Parties”).

**TERM:** AUG 2012**THRU:** Dec 31, 2012**SECTION I. PURPOSE:**

The purpose of the EMTF Responder MOA is to establish a mechanism for the utilization and coordination of emergency medical resources and assets in the event of an emergency or disaster, for training purposes, or any other purpose as determined by the Lead RAC, EMTF Region, or DSHS. Assets may be those in the possession of the Hospital Preparedness Program (HPP) “Contractor” and “Subcontractors,” as well as others identified through local and regional planning efforts and subcontractor agreements. Additional purpose statements are included in subsequent sections, appendices, and addenda of this document that relate to specific equipment, supplies, and personnel.

SECTION II. ACTIVATION and TERMS:

- **Activation**
 - This agreement may be activated for a State tasked deployment, only by written notification (the “Mobilization Order”) by the designated DSHS SMOG Director or his/her designees; or in the case of a Training Event by the DSHS Client Services Contracting Unit (CSCU) Director.
 - This agreement may be activated for a Local or Regional deployment or training, only by written notification (the “Mobilization Order”) by the designated Lead RAC official on authority of an authorizing Agency.

- Activation, pursuant to this EMTF Responder MOA, may occur at any time, day or night including weekends and/or holidays, only after an official written and signed Mobilization Order has been sent to the designated Agencies contact(s).
 - The Agency acknowledges that assets and/or resources may be requested for activation for any purpose in Section I.
 - Lead RAC will reimburse the Agency, upon submission of completed required documentation per this agreement, for actual costs incurred in order to make the assets and/or resources ready for deployment and all allowable costs incurred under the Mobilization Order, from the time of activation through demobilization for a state activation.
 - For a DSHS Mobilization, the Agency must acknowledge receipt of the Mobilization Order within one (1) hour and must accept or decline the Mission within two (2) hours of receipt. Upon acceptance of the Mobilization Order, the Assets must be in route to the designated mission within twelve (12) hours from the time the Lead RAC received the DSHS Mobilization Order.
 - For cost reimbursement purposes, the Mission will start when the Asset is activated to be “made-ready” for deployment and will conclude at the time the deployed Asset is ready for re-deployment from its home base after DSHS issues a demobilization order or the terms of the Mobilization Order have been met.
 - The Mobilization Order will include the following:
 - Authorization to activate;
 - List of resources or assets requested;
 - Number and qualifications of personnel for the activation;
 - Mission of activation (including purpose, location to report, etc.); and
 - Expected duration of the deployment.
-
- **Documentation** Within four (4) hours of acceptance of the mobilization the Agency will receive the official packet of documents/reimbursement forms.
 - **Terms**
 - **The RAC shall:**
 - Activate sufficient in-place assets (RAC staff related assets) to effectively implement the Mobilization Order.
 - Efficiently notify and deploy Agencies as defined in the Mobilization Order.
 - Ensure all Agencies have a current, executed EMTF Responder MOA in place at the time of Activation.
 - Assure detailed records of expenditures and time spent by Deployed and In-place Assets are complete, accurate, and have adequate supporting documentation as determined by DSHS.
 - Ensure deployed personnel assets are rostered as employees of the Agency.

- Agency shall have no right and does by this agreement waive its right to file a claim(s) against DSHS, the State of Texas, and the Lead RAC for any injuries or damages that they may incur during activation or arising there from or any other claims filed against them as a result of their activities during activation. DSHS, the State of Texas, and the Lead RAC do not waive any immunity from suit or liability that they may have under state/federal laws and the Texas constitution.. Notwithstanding the above, to the extent that Agency is a local governmental entity, unit of State government or a Texas political subdivision, the waivers provided herein are further subject to state law and the Texas constitution which may make them unenforceable in whole or in part.
- Maintain a contact list of the Agency contacts and back-ups for Activation and Mutual Aid purposes, including name, e-mail address, and work/home/cell phone numbers.
- Provide 24/7 contact information for all activated Agencies.
- **The Agency shall:**
 - Certify that all assets (personnel, resources, and equipment) meet all licensing, training and certification requirements related to his/her/its particular profession and/or mission.
 - Make necessary travel arrangements for its deployed assets. Travel reimbursement will be at State of Texas rates unless otherwise agreed in writing prior to deployment.
 - Have no right, to file a claim against DSHS, the State of Texas, or the Lead RAC for any medical injuries that the Provider or its employees may incur during activation or for State subrogation to any tort and/or other claims filed against them as a result of their activities during activation. DSHS and the State of Texas do not waive any immunity from suit or liability that they may have under state/federal laws or the Texas constitution. Notwithstanding the above, to the extent that Agency is a local governmental entity, unit of State government or a Texas political subdivision, the waivers provided herein are further subject to state law and the Texas constitution which may make them unenforceable in whole or in part.
- **Term of this agreement**

Term of this agreement shall begin on the date EMTF Responder MOA is signed by the second of the two Parties and end on Dec 31, 2012. The agreement shall be extended automatically, unless written notice is provided to the contrary, for four additional years in one year terms. This EMTF Responder MOA may be terminated by either Party with thirty (30) days written notice to the other Party.
- This agreement is not intended to replace any mutual aid agreements or compacts that an agency legally has in place in support of its community.

SECTION III. AMBULANCE STRIKE TEAMS:

- The purpose of this section is to establish a mechanism to mobilize properly staffed and equipped Ambulances to be deployed in an Ambulance Strike Team (AST) configuration (five (5) ambulances and an AST Leader(s)) or other configurations as deemed appropriate for the mission (i.e. individual ambulance resources) and provided for in this EMTF Responder MOA.
- The LEAD RAC has been tasked to enter into subcontracts with EMS Agencies to provide a minimum of five (5) ASTs from its EMTF regional area.
- Terms for Agencies; the Agency and its assets meet the following criteria:
 - Must be DSHS Licensed Providers
 - Must have at least twelve (12) months of experience providing local and/or long distance emergency medical services to live human beings in the State of Texas.
 - Must maintain a business office within the boundaries of the State of Texas.
 - Must adhere and abide by all federal, state and local laws and must adhere and abide by the Texas Health & Safety Code, Chapter 773, Emergency Medical Services and the Texas Administrative Code, Title 25: Health Services, Chapter 157: Emergency Medical Care during the time of its deployment to provide mutual aid in a pending or actual disaster and must adhere and abide by all laws and rules at all times.
 - Must keep detailed records (utilizing the DSHS and/or Lead RAC packet of documents/forms) of the services requested and fulfilled, and provide those records as requested to the Lead RAC to include, but not be limited to:
 - Patient Care Records;
 - Patient demographics, including patient(s) insurance information;
 - A Time Log Record form of activities.
 - Must keep all receipts of expenditures during deployment, and submit all requested information for reimbursement on the provided documentation for prompt reimbursement under this EMTF Responder MOA.
 - Must be required to be self-sufficient for 72 hours and should be aware that personnel could be living in austere field conditions.
 - Agency must meet DSHS requirements for minimum, lawful staffing per that DSHS licensed ambulance level.
 - This EMTF Responder MOA is for each of the minimum number of individual crew members as required by license per ground ambulance vehicles deployed. Additional crew or support staff

members, and any vehicles they may require, must be included in the Mobilization Order to be eligible for reimbursement.

- The DSHS Licensed Ambulance Provider Agency must bill primary sources of reimbursement, such as Medicaid, Medicare, private insurances or third party providers before sending an invoice to the Lead RAC. The DSHS Licensed Ambulance Provider Agency must submit to the Lead RAC within ninety (90) days proof of denial, proof of payment, or request for reimbursement for each patient that is transported. ** This requirement may only be excused by DSHS issuing a statement or memorandum of such to the Lead RAC for this activation. The Provider must reimburse DSHS through the Lead RAC if they receive primary source or third party reimbursement after receiving payment from the Lead RAC.
- EMS Provider will be reimbursed at the rates provided in Attachment A to this Agreement.

SECTION IV. PROFESSIONAL STAFF:

1. Purpose

The purpose is to establish a mechanism whereby certified or licensed professional medical or support staff may be deployed to provide various clinical or support services as requested by the Lead RAC. These services may include but are not limited to: providing medical support on buses used for evacuation, providing field supervision of deployed ambulances, providing coordination for EMS ambulance assets deployed in a Disaster District Committee (DDC) DSHS Health Service Region, providing nurses to support surge or staffing shortages in hospitals, providing clinical, technical, or support services for mobile medical units, or other assignments deemed appropriate by the Department of State Health Services or the EMTF Region.

2. Description

- As the Lead RAC enters into Subcontracts with DSHS EMS Providers for EMS Staffing. The following list is representative of the principle tasks EMS Personnel might be activated to accomplish:
 - Medical support provided on buses (coach type bus or school bus) designated to evacuate individuals with medical needs (estimated to be from 2 to 5 EMS Personnel and/or nursing staff per bus). Bus evacuees will primarily be from hospitals, nursing homes, or are the general public who have medical needs and require medical oversight during evacuation, but do not meet ambulance transport criteria.
 - Field supervision or ASTLs who will manage Ambulance Strike teams comprised of 5-7 ambulances and or AMBUS(es) and will

- report to the appropriate Incident Command structure.
- Uniquely tasked EMS personnel who will serve at any level in the Texas Division of Emergency Management Incident Command structure as assigned. This could include an air/ground coordination team in a DDC, Medical Incident Support Team (M-IST) members, the State Operations Center or Medical Operations Center, a Regional Medical Operations Center, or in the disaster zone, and will be responsible for managing strike team leaders, task forces, and some individual ambulance assets.
- Ambulance staging management and support.
- Other medical response-related function in the course of a disaster
- As the Lead RAC enters into subcontracts with other entities or individuals to provide professional medical staffing (physicians, nurses, other medical professionals), technical and support services that would be used in the deployment of any asset requested by DSHS, the EMTF Region, or the Lead RAC, the following list is representative of the types of assets that might be activated to accomplish the mission:
 - Mobile Medical Units (MMUs) as outlined in this agreement.
 - Other mobile shelters, vehicles, or trailers that may be used for command, communications, storage, and any other identified reason in support of the mission identified by DSHS.

3. Terms for Agencies; the Agency and its assets meet the following criteria:

- If the Professional Staff is deployed to provide patient care, his or her organization must have at least 12 months of continuing experience providing medical services to live human beings in the State of Texas or being an employee of an existing hospital providing direct patient care.
- Must maintain a business office within the boundaries of the State of Texas.
- Must abide by all federal, state, and local laws.
- Will only deploy staff upon receipt and under the terms of the official deployment notification(s) as described in Section II: Activation.
- Will only deploy Agency employed staff as follows:
 - EMS personnel must be currently certified or licensed in Texas at the EMT-Basic level or above and who have no disciplinary actions pending or under investigation that the Agency is aware of.
 - Registered Nurses must be currently and routinely practicing in an acute care environment providing direct patient care and who have no disciplinary actions pending or under investigation that the Agency is aware of.
 - Physicians must be affiliated with a healthcare agency (either directly or through a physician's group) and have no disciplinary actions pending or under investigation that the Agency is aware of.
 - Any other clinical staff must be employed by a healthcare

agency in a position with the same scope of practice as their role in the activation and have no disciplinary actions pending or under investigation that the Agency is aware of.

- Any non-clinical staff must be also employed by the Agency.
- Will deploy the personnel ordered by DSHS in configurations designated by the mobilization order.
- Medical procedures undertaken by deployed EMS staff will be according to protocols approved by the Agency's medical director. MMU will be under the direction of the MMU physician on site.
- Must assure detailed records of expenditures and time spent by deployed staff are complete, accurate, and have adequate supporting documentation.
- Will ensure deployed personnel are self-sufficient for 72 hours or as detailed in the Mobilization Order and should be aware that they could be living in field conditions. See Appendix C for a list of items which are suggested as part of a personal deployment packing list.
- Must ensure that all deployed staff carries proof of his or hers individual certifications and/or licenses as a Texas healthcare professional and a form of picture identification with them at all times.

SECTION V. MOBILE MEDICAL UNITS, EQUIPMENT, AND SUPPLIES:

1. Purpose

The purpose of this section is to establish a mechanism for Mobile Medical Units ("MMUs"), which may include clinical personnel, support personnel, equipment or any combination of the above per the Mobilization Order, to be deployed for any Purpose defined in the EMTF Responder MOA.

2. Description

The Lead RAC may enter into Subcontracts with other RACs, hospitals, governments, or other entities to provide one or more MMUs to meet the Purpose of this EMTF Responder MOA including:

- non-critical care capability
 - emergent care capability
 - temporary healthcare infrastructure
 - isolation capability, or as a
 - physical structural asset
- **Minimum requirements for a fully staffed MMU (clinical and support staffing) are:**
 - Sixteen bed capacity
 - Staffing of teams sufficient to support MMU operations based on

- capability as defined in the Mobilization Order
- Minimum staffing per shift for each team includes clinical and logistics staffing as defined for the primary mission in the Mobilization Order and consistent with DSHS typing.
 - Clinical Staff may include MD/DOs, RNs, Paramedics/EMTs, MLPs (PAs/NPs), pharmacists, clerks, etc.
 - Logistics/Support Staff to support maintenance, electrical, HVAC, communications, transportation, set-up, and demobilization as agreed to by DSHS at the time of mobilization
- Supplies sufficient to fulfill primary mission per the Mobilization Order for 72 hours
- The Agency will schedule its MMU assets and estimated deployment costs in Appendix.

SECTION VI – AMBUS(es)

1. Purpose

The purpose of this section is to establish a mechanism whereby properly staffed and equipped AMBUSES may be deployed for mass transportation and/or care of sick and/or injured persons or to provide aid in a pending or actual disaster as provided in this EMTF Responder MOA.

2. Description

The Lead RAC may enter into subcontracts with EMS Providers, hospitals, RACs or governmental entities that possess an AMBUS(es).

- The AMBUS will be licensed by DSHS as a Specialty EMS Vehicle
- The AMBUS will be staffed with trained and credentialed staff sufficient to maintain operations. The minimum staffing per shift are:
 - DSHS licensed vehicle driver
 - 2 – Paramedics
 - 2 – EMTs or above
 - One of the trained and credentialed staff is designated as the Crew Chief
- The Agency will provide its AMBUS asset(s) and estimated deployment cost in Appendix. Different between local, regional, and state deployments – NOTE additional crew and transportation requirements for 24 hour operations

SECTION VI. MISCELLANEOUS.

1. **State Law.** If state law applicable to the relationship between Agency and NCTTRAC contains additional or more stringent requirements than federal law regarding any aspect of PHI privacy, then the Parties agree to comply with the higher standard contained in applicable state law.
2. **Consideration.** Each Party recognizes that the promises it has made in this Agreement shall, henceforth, be relied upon by the other Party in choosing to continue or commence a business relationship with the other Party.
3. **Modification.** This Agreement may only be modified through a writing signed by the Parties and, thus, no oral modification hereof shall be permitted. The Parties agree to take such action as is necessary to amend this Agreement from time to time as may be required by federal or state law.
4. **Notice to Lead RAC.** Any notice required under this Agreement to be given to the Lead Agency shall be made in writing to:
North Central Texas Trauma Regional Advisory Council
Attn: Executive Director
600 Six Flags Dr., Suite 160
Arlington, Texas 76011

With copy to:

William P. Remington
The Remington Law Group, PLLC
416 West 8th Street
Dallas, Texas 75208

5. **Notice to Agency.** Any notice required under this Agreement to be given Agency shall be made in writing to:

Wise County EMS
1101 W Rose Ave PO Box 1509
Decatur, TX 76234

With copy to:

Wise County Asset Control
PO Box 952 400 W Walnut
Decatur, TX 76234

6. **Governing Law.** This Agreement will be governed by and construed in

accordance with the laws of the State of Texas without regard to choice of law.

- 7. **Assignment.** Neither party may assign, transfer, delegate, or sublicense any of its rights or obligations under this Agreement without the prior written consent of the other party.
- 8. **Entire Agreement.** This Agreement constitutes the complete agreement between the Parties relating to the matters specified in this Agreement, and supersedes all prior representations or agreements, whether oral or written, with respect to such matters. No oral modification or waiver of any of the provisions of this Agreement shall be binding on either Party.

IN WITNESS WHEREOF and acknowledging acceptance and agreement of the foregoing, the Parties affix their signatures hereto.

Lead RAC: NCTTRAC

North Central Texas Trauma Regional
Advisory Council



Signature

Hendrik Antonisse

Printed Name

Executive Director

Title

27 Sept 12

Date

AGENCY

Wise County, Texas

Agency Name



Signature

Bill McElharty

Printed Name

County Judge

Title

09/26/12

Date

APPENDIX A

Below are the DSHS reimbursement rates effective during the term of this Agreement for the various Assets described. Any Asset not described or any deviation from these amounts should be specifically included in the Mobilization Order at the time of the deployment.

Allowable costs for EMS Assets:

- Lead RAC will coordinate reimbursement of a base rate for BLS, ALS, and MICU ambulances as outlined below.

Item	Metric	BLS	ALS	MICU
Vehicle – one Ambulance	Per hour	\$35.00	\$40.00	\$40.00
Per Diem – based on \$35.00 per day per person of a two person crew	Per hour	2.92	2.92	2.92
Medical Supplies Cost – Based on daily rates (BLS \$240.00 per day each)(ALS \$288.00 per day each)(MICU \$360.00 per day each)	Per hour	10.00	12.00	15.00
Ambulance Total Cost	Per hour	\$47.92	\$54.92	\$57.92

- Agency with Volunteer Personnel:
 - Lead RAC will reimburse a labor rate of \$20.00 for paramedic, \$17.00 for EMT Intermediate, and \$13.50 for EMT basic for each hour the staff are deployed, plus overtime at time and a half the established rate for any hours worked over 8 within each 24 hour period.
 - Lead RAC will reimburse a maximum of \$50.00 per crew member per deployment (Total of \$100.00 per two member crew) for items needed for the crew to be self-sufficient during the deployment. These items will include food, water, and personal care items. The DSHS EMS Licensed Provider Agency must keep receipts for these items and must submit them to the Lead RAC when the DSHS EMS Licensed Provider submits an invoice to the Lead RAC.
- Agencies with Paid Personnel:
 - Lead RAC will reimburse actual labor costs plus fringe benefits for two (2) crew members per ground ambulance.
 - Lead RAC will reimburse a maximum of \$50.00 per crew member per deployment (Total of \$100.00 per two member crew) for items needed for the crew to be self-sufficient during the deployment. These items will include food, water, and personal care items. The DSHS EMS Licensed Provider Agency must keep receipts for these items and

must submit them to the Lead RAC when the Agency submits an invoice to the Lead RAC.

- Lead RAC will reimburse each Agency sending ambulance personnel the overtime portion of all back-fill costs associated with the deployment if it is supported with adequate documentation.

Allowable costs for Professional Staff Assets:

- Unpaid Staff:
 - Labor rate of \$20.00 for paramedic, \$17.00 for EMT intermediate, and \$13.50 for EMT basic for each hour the staff are deployed plus overtime at 1 ½ times the established rate for any hours worked over 8 within each 24 hour period.
 - No fringe benefit cost will be reimbursed.
 - Personal mileage from home to deployment site and return at a rate per mile as published by the State Comptroller for the time period specified or other specific travel costs (airline travel, rental vehicle, parking, etc).
- Paid staff:
 - Actual hourly labor cost of deployed staff plus fringe benefits.
 - Personal mileage from home to deployment site and return at a rate per mile as published by the State Comptroller for the time period specified or other specific travel costs (airline travel, rental vehicle, parking, etc).
 - The overtime cost of staff required to fill the regular scheduled shift of staff deployed.
- Vehicles
 - Agency-owned vehicles that will be used during deployment for field supervision or team leaders will be reimbursed at daily FEMA established rate per hour for vehicle type.
 - Use of rented vehicles will only be reimbursed at the rental rate as established by the State Comptroller;
 - Use of personal vehicles will only be reimbursed for mileage using the mileage rates currently in effect at the time of deployment as published by the State Comptroller's office. No other expenses related to the use of personal vehicles will be reimbursed.
 - Support trailers or Agency owned vehicles that are not supervisor vehicles may be used by deployed personnel if approved on the Mobilization Order. Reimbursement for these Assets shall be reimbursed at the current FEMA published rate.

Allowable costs for MMU Assets:

- Uncompensated salary costs of staff to “make ready” the Assets for deployment; documentation must be submitted for proof of payment;
- Uncompensated salary costs of staff deployed with assets for set up and management; documentation must be submitted for proof of payment;
- Actual hourly labor costs of deployed staff plus fringe benefits;
- The overtime cost of staff required to fill the regular scheduled shift of staff deployed.
- Fuel;
- Shipping/transportation fees;
- Daily usage fee;
- Actual cost for food and lodging will be reimbursed at the rates established by the State Comptroller;
- Personal mileage from home to deployment site and return at a rate per mile as published by the State Comptroller for the time period specified or other specific travel costs;
- Use of rented vehicles will only be reimbursed at the rental rate as established by the State Comptroller;
- Use of personal vehicles will only be reimbursed for mileage using the mileage rates currently in effect at the time of deployment as published by the State Comptroller’s office. No other expenses related to the use of personal vehicles will be reimbursed;
- Supplies used; and
- Repair of damaged equipment; if applicable.

Allowable costs for AMBUS Assets:

- Uncompensated salary costs of staff to “make ready” the Assets for deployment; documentation must be submitted for proof of payment;
- Uncompensated salary costs of staff deployed with assets for set up and management; documentation must be submitted for proof of payment;
- Actual hourly labor costs of deployed staff plus fringe benefits
- The overtime cost of staff required to fill the regular scheduled shift of staff deployed.
- Fuel;
- Shipping/transportation fees;
- Daily usage fee;
- Actual cost for food and lodging will be reimbursed at the rates established by the State Comptroller;
- Personal mileage from home to deployment site and return at a

rate per mile as published by the State Comptroller for the time period specified or other specific travel costs;

- Use of rented vehicles will only be reimbursed at the rental rate as established by the State Comptroller;
- Use of personal vehicles will only be reimbursed for mileage using the mileage rates currently in effect at the time of deployment as published by the State Comptroller's office. No other expenses related to the use of personal vehicles will be reimbursed;
- Supplies used; and
- Repair of damaged equipment; if applicable.

APPENDIX B

DEFINITIONS

Lead RAC Mobilization Order – the mobilization paperwork authorizing the response of the Agency as specified in the Mobilization Order.

Ambulance – an EMS vehicle that is licensed by DSHS as an “ambulance” in the State of Texas to the level designated or an EMS vehicle from another state that has been given legal authority by the State of Texas to operate as licensed ambulance in Texas during the current event.

Ambulance Strike Team (AST) – a configuration of five like-typed Ambulances with an Ambulance Strike Team Leader. ASTs are typed by capability.

Ambulance Strike Team Leader (ASTL) – an ASTL credentialed EMS individual, approved by DSHS, assigned to function in a supervisory capacity over EMS resources (usually ASTs), with appropriate separate transportation.

Assets – collectively all personnel, equipment, supplies, and services that may be deployed, utilized, or coordinated by the Parties under this EMTF Responder MOA, including RAC staff.

Asset Deployment Letter – the initial written notice of a pending Mobilization Order from DSHS notifying the RAC of the possibility of Activation and determining initial availability of Assets.

Contractor – an agency that is a Contractor with DSHS for the purposes of managing the Hospital Preparedness Program in a Trauma Service Area.

Deployed Assets – any Asset activated to respond to a Mobilization Order at a location away from the activated RAC’s home base.

District Disaster Committee – as defined by the Texas Government Code, it is the coordination point for the disaster districts within the State and the point of local coordination between an RMOC and the Texas Division of Emergency Management Incident Management Structure.

DSHS – Texas Department of State Health Services

Emergency or Disaster – any incident declared as an “emergency” or a “disaster” by the State of Texas. May be used independently or collectively.

EMS Personnel – an EMS professional licensed or certified by DSHS, to include EMT, EMT-I, EMT-P and Licensed Paramedics.

- EMS Provider – an agency licensed by DSHS in the State of Texas to provide ambulance service.
- In-place Assets – any Asset activated in support of the RAC’s ability to implement this EMTF Responder MOA.
- Lead RAC Activation – the initiation of the terms of this EMTF Responder MOA by a Mobilization Order from the Lead RAC as authorized in Section II.1.a.
- EMTF Responder Assets. May include RAC staff, Agencies, RMOCs, MMUs or communications equipment for local ambulance staging area before departure, etc.
- Mission – the Asset specified objectives, goals, etc. as outlined in the Mobilization Order, including but not limited to destinations, tasks, command support roles, etc.
- EMTF Responder MOA – this specific Memorandum of Agreement
- Mobile Medical Unit (MMU) – a rapidly deployable structure capable of providing medical care in a 16 bed configuration, to include the infrastructure support and staff for its set up and operational use. An MMU alone does not automatically include a clinical staff. A “Staffed MMU” includes the clinical staff configuration as defined in the EMTF Manual.
- Parties – the Parties to this EMTF Responder MOA, specifically the designated, signing Lead RAC and the EMS Provider, hospital, agency, company, etc. serving as the Agency.
- RAC – an authorized Regional Advisory Council designated by DSHS as an EMTF regional coordinator
- Regional Medical Operations Center (RMOC) – a regional medical coordination center, managed at the RAC or multi-RAC (EMTF region) level, in coordination with the Texas Division of Emergency Management Incident Management Structure to include local DDCs, the SOC, and the DSHS State Medical Operations Center (SMOC).
- RN Strike Team (RNST) – a configuration of five like-typed Registered Nurses including an RN Strike Team Leader. RNSTs are typed by capability.
- Staffed MMU – a clinically staffed, 16 bed capable, rapidly deployable Mobile Medical Unit, utilizing the staffing requirements as approved by DSHS and defined within the EMTF Manual.
- Subcontract(s) – the agreement(s) made by the RACs to implement this EMTF

Responder MOA or manage HPP resources.

Subcontractor – an agency that is a subcontractor with a RAC for the purposes of implementing this EMTF Responder MOA or managing HPP resources.

Training Events – an event approved under this EMTF Responder MOA to activate Assets for the purposes of readiness and education of team members.