



TO: Wise County Sheriff Department

FROM: Weatherford College, Workforce & Continuing Education

DATE: June 14, 2017

RE: Payment for Training Course & TCOLE reporting

Payment is requested training & TCOLE reporting.

One year of training = \$500

Course Dates: September 1, 2017 – August 31, 2018

Please contact Angi Ellis at 817-598-6294, aellis@wc.edu, if additional information is needed.

Make check payable to Weatherford College.

Submit payment to:

Weatherford College

Workforce & Continuing Education

Attn: Angi Ellis

225 College Park Drive

Weatherford, TX 76086



INSTRUCTIONAL PARTNERSHIP AGREEMENT
Between
Wise County Sheriff Department and Weatherford College

This is an instructional partnership agreement between Weatherford College and Wise County Sheriff Department. This agreement is effective from September 1, 2017 through August 31, 2018, between Wise County Sheriff Department, 200 Rook Ramsey Drive, Decatur, Texas and Weatherford College, 225 College Park Drive, Weatherford, Texas 76086. The agreement may be extended or canceled by either party with thirty (30) days written notice.

Contact person: Wendy Hidrogo, Training Coordinator
Address: Wise County Sheriff Department
200 Rook Ramsey Drive
Decatur, Texas 76234

Telephone Number: 940-627-5971

WHEREAS, Wise County Sheriff Department wishes to enter into contract with Weatherford College Workforce Education and provide eligible students training in the area of Law Enforcement. All courses are assigned Workforce Education Course Manual (WECM) numbers and are entitled to receive TCOLE certification if requested by partnering agency.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties enter into this agreement:

TRAINING AND CLASSES: Students successfully completing designated course(s) will be awarded certificates of completion earning Continuing Education Units (CEUs) from Weatherford College.

Students completing designated course(s) will receive a grade of Satisfactory (S) or Unsatisfactory (U), which will be recorded on the student's official Weatherford College transcript.

WEATHERFORD COLLEGE WILL PROVIDE:

- Registration of students
- Weatherford College Continuing Education Certificates of Completion
- Administration of program
- Approval of Curriculum/Syllabus
- Summary of evaluations of course(s) and instructor(s)
- Classroom (if requested)
- Instructor (if requested, for an additional fee)
- Report training hours to TCOLE
- Other: _____

WISE COUNTY SHERIFF DEPARTMENT WILL PROVIDE:

- Instruction (upon approval of Weatherford College)
- Curriculum (upon approval of Weatherford College)
- Coordinator for designated courses, and consultation with Coordinator of WC Law Enforcement Academy
- Other: _____

Wise County Sheriff Department will provide instructional services for courses outlined by TCOLE. After a review of the quality level of instructional materials and designated instructors, regarding each course offering, Weatherford College will retain sole and direct control (for purposes of contractual agreements) to offer non-credit workforce education courses. WC shall retain the right and responsibility to approve, or deny, the use of instructional materials, WC course-delivery logistics, WC course-offering expenditures, record-keeping, evaluation methods, and other third party arrangements that assure the integrity and success of the endeavor. WC shall retain the right to inspect and validate course instruction, instructors, and curriculum at any time, and if WC deems necessary, make any changes required. Further, because student passing rates directly affect the standing of WC with TCOLE, WC shall retain the right to cancel a class and/or this contract at any time with just cause. If applicable, part or all of this authority and/or responsibility may be contracted to a third party organization if WC determines that such contracting will not compromise the integrity and quality of the instruction and participating instructor(s). The instructional materials and designated instructors must maintain a level of quality and accountability that assures compliance with applicable institutional standards regarding the instructional quality and student outcomes.

1. **LOCATION OF TRAINING SITE:** The following location will serve as the training site for the program stated in the Agreement:

**Wise County Sheriff Department Facility
200 Rook Ramsey Drive
Decatur, Texas 76234**

**Wise County Weatherford College (Interim Site)
5180 US HWY 380
Bridgeport, Texas 76426**

2. **CLASS SIZE:** As agreed upon by both parties.
3. **STUDENT STATUS:** Participants will register as Weatherford College Continuing Education non-credit students. Students successfully completing the course(s) will receive a grade of satisfactory (S) or unsatisfactory (U) that will be recorded on an official Weatherford College transcript. A student may request, in writing, an "official transcript" from the Weatherford College Student Services Division. Any enrolled student may request the transcript be forwarded to other community colleges or universities.
4. **INSTRUCTOR QUALIFICATIONS:** Wise County Sheriff Department police officers will be processed by WC as Continuing Education adjunct instructors. Instructors must provide to WC all transcripts, certifications and any other documentation proving qualifications per SAC's guidelines.
5. **INSTRUCTION COST:** Weatherford College will enroll Wise County Sheriff Department's employees/students. Wise County Sheriff Department will remit an annual payment of \$500 for stated training prior to first training session. For instruction provided by another department or at another location, Weatherford College will negotiate the rate per course based on student enrollment and cost of instruction. This will be agreed upon by each party before the course start date.
6. **AGREEMENT:** This agreement shall be enforced under the laws of the State of Texas and any disputes regarding same shall be instituted and litigated in Parker County, Texas.

Recognizing the importance of our endeavor and in the spirit of cooperative effort and mutual benefit, we are pleased to enter the Agreement.

Janetta Kruse

Kay Young, Dean of Workforce/Economic Development
Weatherford College

Janetta Kruse, Associate Dean of Workforce Education

6-28-17
Date

Andra Cantrell

Andra Cantrell, VP of Financial Affairs
Weatherford College

6-29-17
Date

Lane Akin

Lane Akin, Sheriff
Wise County Sheriff Department - Office

6-27-17
Date

J.D. Clark

J.D. Clark, Judge
Wise County Judge

6/26/17
Date