

**APRIL 27, 2015**

**WISE COUNTY COMMISSIONERS' COURT MEETING**

On this the 27<sup>th</sup> day of April, A.D., 2015 at 9:00 AM came on to be had a Special Meeting of the Commissioners' Court of Wise County, Texas held in the County Court at Law Jury Room (3<sup>rd</sup>) Floor in County Courthouse of said County in the town of Decatur with the following members present and presiding:

J.D. Clark	County Judge
Danny White	Commissioner, Precinct No. 1
Kevin Burns	Commissioner, Precinct No. 2
Harry Lamance	Commissioner, Precinct No. 3
Gaylord Kennedy	Commissioner, Precinct No. 4

Sherry Lemon, County Clerk and Ex-Officio Clerk of Commissioners' Court by Amanda Knox, Chief Deputy when and where the following proceedings were had, to-wit:

All attachments referred to in the minutes of the Wise County Commissioners' Court are designated original or copy and are provided at the time of action by the Court unless otherwise indicated by provider.

County Judge Clark votes aye on all agenda items unless otherwise indicated.

- 1) Clark called the meeting to order at 9:00 AM and announced all court members are present.
- 2) Pledge of Allegiance
- 3) Moment of Silence
- 4) Community Forum: None
- 5) Correspondence:

Clark presented the following correspondence for court record:

- Proclamation May 2015 as Motorcycle Safety and Awareness Month in Wise County. (See attachment)
  - Proclamation for Bridgeport Butterfield Stage Days RAM PRCA Rodeo Pink Night proclaiming May 8, 2015 as Rodeo Pink Day in Wise County. (See attachment)
- 6) Motion made by White seconded by Kennedy and unanimously adopted by the Court to approve the minutes of the meetings March 31, 2015 and April 13, 2015, as printed. (No attachment)

7) Motion made by Burns seconded by Lamance and unanimously adopted by the Court to award the tax sale bid for Lot 123, Block 1, Unit 7A in Runaway Bay, as presented. (See attachment)

8) Motion made by Burns seconded by Kennedy and unanimously adopted by the Court to award the tax sale bid for Lot 28, Block 1, Unit 7A in Runaway Bay, as presented. (See attachment)

9) Motion made by White seconded by Burns and unanimously adopted by the Court to approve the Final Plat of Gober Addition, Lot 1, Block 1 located in Precinct No. 1 with a letter of general conformance from Kimley-Horn and Associates, Inc. (See attachment; original plat was not signed by dedicator or surveyor at time of approval or notarized.)

10) Donations:

Motion made by Kennedy seconded by White and unanimously adopted by the Court to accept the following donations with the court's thanks:

- \$65.00 from Bridgeport Mexican Cemetery for Fund 77
- \$500.00 from Alvord Cemetery for Fund 77
- \$250.00 from Alvord Cemetery for Fund 77
- \$100.00 from Eagle Mountain Equestrian Center for Emergency Medical Services (EMS)

11) Bids:

Asset Control Officer Diana Alexander stated that the Extension Office needs a new sport utility vehicle (SUV). Alexander stated she understands that funds are available in Capital Expenditures Fund. Alexander stated the Extension Office requests to purchase via cooperative or state contract as the vehicle needed is specialized (space requirements to haul students, luggage, etc).

Burns asked Alexander how soon the vehicle is needed? Alexander stated she did not know. Clark confirmed that today's request is to allow Alexander look at what is available on coop and state contract and bring information back to court prior to approval of purchase.

White asked for clarification as to the size of SUV? Alexander stated more like a Chevrolet Suburban or Ford Expedition. Alexander stated the department has a Suburban or Expedition.

County Auditor Ann McCuiston confirmed there are funds available in Capital Expenditures Fund.

Motion made by Kennedy seconded by Lamance and unanimously adopted by the Court to authorize Asset Control Officer Diana Alexander to search for an SUV for the Extension Office

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through cooperative or state contract and bring information back to Commissioners Court prior to purchase. (No attachment)

Alexander discussed Sheriff's Office and Emergency Medical Services (EMS) uniforms bid cancellation that was discussed at a previous court. Alexander stated Emergency Medical Services (EMS) has three different bids with three different companies. Alexander stated she discussed this with Commissioners Court Attorney Thomas Aaberg and Emergency Medical Services (EMS) Director Charles Dillard either needs to cancel the other bid(s) or bid more specifically than what the catalog offers. Alexander stated no needs to be taken today as Dillard isn't present and hasn't responded to Alexander or Aaberg's questions. Alexander confirmed the county is NOT doing an Emergency Medical Services (EMS) bid for uniforms at this time.

White asked Alexander if there is a bid for coated rock? Alexander stated affirmatively and the information should be available next court (May 11, 2015).

Kennedy requested to purchase a utility truck at the next Ritchie Bros. Auctioneers, Inc. auction. Kennedy confirmed he doesn't want to purchase a new vehicle (he is searching for a used vehicle).

Burns requested to look for a water truck at the next Ritchie Bros. Auctioneers, Inc.

No action required on authorization to purchase vehicles at Ritchie Bros. Auctioneers, Inc. Burns stated it is a courtesy to the court to advise of requested purchases at auction for budgetary purposes.

Motion made by Burns seconded by Lamance and unanimously adopted by the Court to authorize Burns to sell a truck and trailer at Ritchie Bros. Auctioneers, Inc. being a Freightliner Truck and a Loadcraft Trailer. (No attachment)

12) Repeat of agenda item 10.

13) Consent Agenda Item:

Department Head Reports – None

a) Budget Amendments:

McCuiston presented Budget Amendment FY15-16 (\*\*Clerk's note: this budget number was corrected to BA FY15-15 verbally on 4-28-15 by the County Auditor) for various line items transfers; County Clerk moving salary line items within the department budget; and to transfer \$1,472,320.00 from General to Reserves and budgeting for the Wise County Sheriff's Department Budget for the WCLE/J roof repair from Capital Expenditure Funds. (See attachment)

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McCuiston noted for court record that the county has had a problem with metal sales coming in stating that the county has received a big check that goes back to November 2014 totaling approximately \$16,000.00.

McCuiston stated that procedures are going in place mostly for Public Works as the bins are located at Public Works requesting that a copy of everything that is turned in to Bridgeport Iron is reported to the Auditor. McCuiston stated the Auditor's Office needs a copy of every ticket so the Auditor's office can know what to expect fund-wise.

Public Works Director Tom Goode stated that totals are provided in the Public Works monthly activity report. McCuiston requested a copy of tickets (daily, weekly, monthly basis) of metal turned into Bridgeport Iron.

Goode stated his department always gets tickets and will provide that information to the Auditor.

Clark asked Burns to inform the court of what is going on at the Wise County Fairgrounds for court record?

Burns stated that the PBR and others that use the fairgrounds have requested that the county put in a walkway behind the announcer's stand so people don't have to walk in-between.

Burns stated "we have utilized some piling pipe and I-beam that we've got scrapped over at Public Works to build a walkway." Burns continue, "The co-op has drilled some holes for us free of charge and we'll get Harris Welding Construction to drive the pilings like they do to build a bridge and place those I-beams there so we can build a walkway." Burns stated this will make extra seating behind the chutes. Burns also told the court if the county has the opportunity it will build a new announcers booth as well as the current one is in poor condition. Clark stated it will allow the big screen (megatron) to be used and seen by more of the crowd. Burns stated a good portion of the crowd can't see the screen as it is right now.

McCuiston stated Capital Expenditure funds are available for whatever you do (at the fairgrounds).

13b) FY14 & FY15 – 3 Year Capital Expenditure Plan: None

13c) Claims/Payroll:

- Claims Register dated 4-24-2015 (See attachment)
- Payroll Register dated 04/17/2015 (See attachment)

13d) Right-of-Way/Utility Permits:

- Devon Gas Services, LP for CR 2560 located in Precinct No. 2. (See attachment)
- Devon Gas Services, LP for CR 2360 located in Precinct No. 2. (See attachment)

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- Devon Gas Services, LP for CR 2461 located in Precinct No. 2. (See attachment)

13e) Interlocal Agreements:

Kennedy requested to discuss an Interlocal Agreement with the City of Runaway Bay for road repair under this item. Clark clarified that this can be discussed under "Project Agreements for Road Repair" (Item 14).

13f) Contracts:

(Original contracts are filed in the Asset Control Office by Diana Alexander.)

Clark requested Aaberg or Project Manager Glenn Hughes update the court about the OTIS Elevator contract for the courthouse elevator.

Aaberg reminded the court that the county entered into agreement with OTIS Elevator Company as part of a bid awarded last year for elevator repair. Aaberg stated the company has finally determined what is needed to drill at the courthouse elevator shaft. Aaberg referenced a repair order presented today with a price quoted of \$18,221.89. (See attachment)

Aaberg stated the project will begin in July 2015 and will be shut down for approximately 3-4 weeks. Clark stated they are coordinating with the courts (regarding docket) as the elevator will be out of commission for almost the entire month of July.

Clark requested the court authorize Asset Control Officer Diana Alexander to send a 60-day letter notice of cancellation of our agreement with Southwest Securities. Clark explained that Senior Vice-President Leon Johnson has been Wise County's representative on all bond issues for years has left Southwest Securities and is now the George K. Baum & Company. Clark requested to send notice to Southwest Securities.

Burns asked if this is being done under contracts? Clark and Alexander confirmed this is cancellation only and not creation of a new contract. Burns asked about documentation. Alexander stated there is no paperwork; the county will send a notice of cancellation.

Burns asked about needing a separate motion? Clark stated it is "our 60-day notice and they need to forward all of our files to George K Baum when we get the contract." Burns clarified "or whomever we contract with." Aaberg stated it is a professional service.

Aaberg presented the contract with Castro Roofing for the WCLE/J roof repair. Aaberg stated because of the budget amendment and reaching an agreement on price with Castro that the court approve a new contract (reflecting new amount) with Castro Roofing and cancel the current contract with Castro Roofing. (See attachments)

McCuiston asked Sheriff David Walker if he wants to discuss bullet-proof vests? Walker stated there is a recurring need to replace bullet-proof vests for the Sheriff's Department that have

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reached their expiration. Walker stated the vests have a five (5) year life-expectancy as provided by the manufacturer. Walker stated the Sheriff's Department has \$34,000.00 worth of vests that need to be replaced.

Walker stated it was discussed to put it in Capital Expenditures and it wasn't budgeted last year. Walker stated he doesn't know where it is going to be taken from. Walker stated the county needs to purchase the vests and can do so via GSA. Walker stated the old vests cannot be traded in and must be destroyed.

McCuiston stated there are funds available in the jail from the two positions that have not been filed and some funds can come from contingency.

Walker stated this item will be budgeted for in the next budget.

Clark stated there is a contract with M.J. Wright & Associates, Inc. for renovations of the two portable buildings located at Public Works. (See attachment)

- Cellbrite, Inc. for the Sheriff's Office software support. (See attachment)
- Alldata subscription renewal notice for the Sheriff's Department vehicle maintenance. (See attachment)

Elections Administrator Sabra Srader reported to the court that Early Voting began this morning for cities and schools that are contracted with Wise County. Srader stated training was performed last Thursday and Friday for the four cities and four schools contracted. Srader reported no major problems for the first day. Srader stated the voting hours.

Motion made by Burns seconded by White and unanimously adopted by the Court to approve the items listed under agenda item 13 consent agenda item, as presented with the changes noted.

14) Project Agreement for Road Repair:

Motion made by Kennedy seconded by Burns and unanimously adopted by the Court to approve Kennedy's request to repair roads in the City of Runaway Bay, as presented. (No attachment; no project number provided)

McCuiston presented Project Agreement #4020 for court record (and signature) being the City of Paradise for repairs of potholes on various streets that was approved February 10, 2015. (See attachment)

**\*\*Clerk's Note:** The County Auditor's Office provided the County Clerk for Commissioners Court record a corrected copy of Project Agreement #4019 for City of Lake Bridgeport (approved November 3, 2014) and written for Precinct No. 4 with the correction that it is Project Agreement #2012 for Precinct No. 2. (See attachment)

15) Right-of-Way Improvements:

Motion made by Burns seconded by White and unanimously adopted by the Court to approve Burns' request to improve the right-of-way on CR 2898 at Brushy Creek (one property owner is Jeff Bakker) to remove brush buildup. Burns stated he may NOT have to enter onto private property. (No attachment)

16) Burn Ban: None

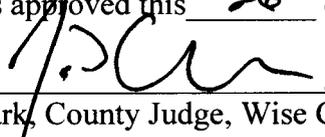
17) Committee Reports:

Burns reported about the bill that is in legislation being the same that the county passed Resolution regarding the Wise County Water Control and Improvement District. Burns stated the bill has passed the House and is currently in Senate with no hearing scheduled.

18) Clark announced the next meetings as Monday, May 11, 2015 and Tuesday, May 26, 2015.

19) Clark adjourned the meeting at 9:35 AM, there being no further business to be had.

Minutes approved this 26 day of May, 2015, as printed.

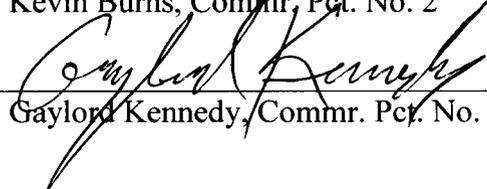
  
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J.D. Clark, County Judge, Wise County

**ABSENT**

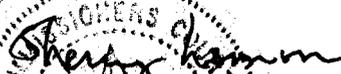
Danny White, Commr. Pct. No. 1

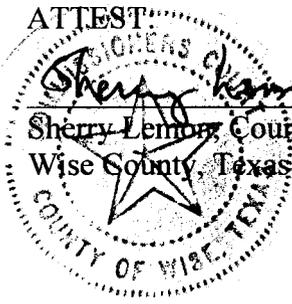
  
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Kevin Burns, Commr. Pct. No. 2

  
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Harry Lamance, Commr. Pct. No. 3

  
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Gaylord Kennedy, Commr. Pct. No. 4

ATTEST

  
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Sherry Lemora, County Clerk and Ex-Officio Clerk of Commissioners' Court,  
Wise County, Texas



The Wise County Commissioners' Court adopted the ***Rules of Procedures, Conduct & Decorum at Meetings of Wise County Commissioners' Court*** on February 28, 1994 and the rules have not been revised.

Addendum:

The following abbreviations are used in reference to current Wise County projects.

WCCAB – Wise County Courthouse Annex at Bridgeport

SWA – Southwest Architects Inc.

TxDOT/DPS - Texas Department of Transportation/Department of Public Safety

TAC – Texas Association of Counties

TFP – Wise County Thoroughfare Plan

WHJ – Wiginton, Hooker and Jeffrey, P.C. (in relation to Wise County facilities Master Study Plan)

WCWC – Weatherford College Wise County campus