

JULY 11, 2016

WISE COUNTY COMMISSIONERS' COURT MEETING

On this the 11th day of July, A.D., 2016 at 9:00 A.M. came on to be had a Regular Meeting of the Commissioners' Court of Wise County, Texas held in the County Court at Law Jury Room (3rd) Floor in County Courthouse of said County in the town of Decatur with the following members present and presiding:

J.D. Clark	County Judge
Danny White	Commissioner, Precinct No. 1
Kevin Burns	Commissioner, Precinct No. 2
Harry Lamance	Commissioner, Precinct No. 3
Gaylord Kennedy	Commissioner, Precinct No. 4

Sherry Lemon, County Clerk and Ex-Officio Clerk of Commissioners' Court when and where the following proceedings were had, to-wit:

All attachments referred to in the minutes of the Wise County Commissioners' Court are designated original or copy and are provided at the time of action by the Court unless otherwise indicated by provider.

County Judge Clark votes aye on all agenda items unless otherwise indicated.

- 1) Clark called the meeting to order at 9:00 AM. All court members were present.
- 2) Pledge of Allegiance
- 3) Moment of Silence: Clark requested those present remember the Dallas Police Department as well as our local law enforcement especially the Dallas Police Department offices who were shot on Thursday, July 7, 2016.
- 4) Community Forum:

Wise County resident Randy Harris appeared before the court to discuss the Emergency Medical Services (EMS) Administration position held by Charles Dillard. Harris stated he'd discussed Emergency Medical Services (EMS) with previous court administrators "to no avail." Harris reminded the court that the county pays Dillard \$66,000.00 for a "part-time job" with an \$11,000/year vehicle allowance. Harris asked if Dillard is required to respond to calls after hours? Harris asked about the impact of Dillard's fire department job and how Dillard makes up the forty-hour work week for his Wise County position?

Harris asked why Emergency Medical Services (EMS) is still running medical transfers when there is a private ambulance service nearby that is willing to run transfers? Harris cited a medical emergency instance several years ago when all medic crews were unavailable; it was suggested to call neighboring county ambulance service and the person in need of medical

attention waited until one medic crew completed the transfer so the person could have the local service needed. Harris expressed concern about the importance of medical transfers.

Harris expressed frustration about his tax dollars and Dillard's position and performance. Harris discussed the county paying retirement for a retired Fire Marshal "who wasn't certified to do anything". Harris discussed emergency vehicle purchases. Harris discussed payroll rule requirements based on state certification of Emergency Medical Services (EMS) employees.

Harris asked, "I'm wondering who is watching the hen-house? You said the fox is watching it, but I don't think anyone is watching the hen-house."

Harris discussed (as previously discussed by Clark at a previous meeting) the Emergency Medical Services (EMS) employee who worked 13 days straight out of a 14 day pay period noting critical duties of the position. Harris asked, "After 13 days [at 3:00 AM] is that who you want working on your loved one?"

Clark thanked Harris for his comments. No action. Clark asked if there was anyone else who would like to speak under community forum?

5) Correspondence: None

6) Precinct Coordination/Cooperation: None

7) Motion made by Kennedy seconded by Lamance and unanimously adopted by the Court to approve the minutes of June 27, 2016 and June 28, 2016, as presented. (No attachment)

8) Motion made by Burns seconded by Lamance and unanimously adopted by the Court to TABLE action until July 25, 2016 regarding approval of the Replat of Grand Harbor Lot 191R located in Precinct No. 2 since an original Mylar of the plat was not presented for approval. The surveyor is to obtain the signatures of the owner/developer. (See attached letter of general conformance from Kimley-Horn and Associates, Inc.)

9) Motion made by Burns seconded by White and unanimously adopted by the Court to approve the replat of Grand Harbor Lot 65-R located in Precinct No. 2, as printed, including a letter of general conformance from Kimley-Horn and Associates, Inc. (See attachment)

10) Motion made by White seconded by Lamance and unanimously adopted by the Court to TABLE action on the final plat for 4 Aces Estates, Lots 1-10, located in Precinct No. 1 until the July 25, 2016 meeting as the plat was missing signatures required for approval. (See attached letter of general conformance from Kimley-Horn and Associates, Inc.)

11) Motion made by White seconded by Burns and unanimously adopted by the Court to award the tax sale bid for Lot 3, Block 8, Unit 6, Runaway Bay, City of Bridgeport, Wise

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County, Texas to Raymond T. Wright and Lisa Bagby for \$500.00 (Tax Suit# TX10708; Bridgeport ISD v Mary E Sims). (See attachment)

12) Motion made by Burns seconded by White and unanimously adopted by the Court to award the tax sale bid for Lot 9, Block 14, Unit 6, Runaway Bay, City of Bridgeport, Wise County, Texas to Kristi Hicks for \$800.00 (Tax Suit# TX10676; Bridgeport ISD vs. R.H. Harris). (See attachment)

13) Commissioners Court Attorney Thomas Aaberg presented a Miscellaneous Easement between the State of Texas and the County of Wise for the General Land Office easement for CR 4360 in Precinct No. 1. Aaberg stated this protects the road at no cost to the county and presented a certified copy of the recorded easement for Commissioners Court record. (See attachment; Original recorded easement kept by the County Judge's Office.)

14) Donations:

Motion made by White seconded by Burns and unanimously adopted by the Court to accept the following donations with the court's thanks:

- American Bucking Bull \$250.00 for Emergency Medical Services (EMS). (No attachment)
- Tony and Barbara Owens \$250.00 for the Wise County Sheriff's Department K-9 Program. County Treasurer Katherine Hudson read from a letter of appreciation to the Sheriff's Department by Barbara Owens. (No attachment)
- Preskitt Cemetery \$300.00 for the Wise County Sheriff's Department. Hudson referenced this was in thanks for the Sheriff's Department's help in finding the vandals of the Ball Knob and Deep Creek Cemeteries. (No attachment)

15) Bids:

Asset Control Officer Diana Alexander presented Bid No. 16-600-029 for Heating/Air Conditioning Service/Repair Contract stating that there were two bids received with Mann Refrigeration being the lower bid. Alexander stated for the record that the current bid will expire at 12:00 AM on July 13, 2016 and the new bid will be effective 12:01 AM on July 13, 2016.

Motion made by White seconded by Kennedy and unanimously adopted by the Court to award Bid No. 16-600-029 for Heat/Air Conditioning Service/Repair Contract to Mann Refrigeration (Bridgeport, TX).

Clark stated Mann's regular hourly rate at \$60.00/hr; Overtime/After Hour/Weekend/Holiday Rate of \$90.00/hour; Discount off parts 10% and \$0.00 service charge.

Alexander presented Bid No. 16-600-030 (Alexander corrected the Bid No. to 16-612-030 as seen in the attachment provided after Court.) for Various Metals – Fence Repair (Pct. 2).

Burns stated this is fence material to replace the fence on Ronnie Hubbard's property as Hubbard is letting Burns set the fence back about 15' on a portion of CR 3170 (Pct. 2). Burns requested to award the bid for the alternate bid from Whitaker Metal being 3.5" OD Pipe. Burns commented this will save a lot of money at \$1,704.00. Alexander noted that this includes the OD pipe as well as the 2" pipe and ¾" pipe. Burns confirmed this.

Motion made by Burns seconded by Lamance and unanimously adopted by the Court to award Bid No. 16-600-030 (later corrected to 16-612-030) for various metals – fence repair to Whitaker Metal (Waxahachie, TX) to include the alternate bid. (See attachments)

16) Consent Agenda Item:

a) Department Head Reports:

- County Clerk monthly activity report for June 2016 (See attachment)
- Asset Control Report April 1, 2016 to June 30, 2016 (See attachment)
- Auditor's Report June 2016 (See attachment)

b) Budget Amendments:

- FY 16-19 for additional certified revenues; various line items transfers; increase in Emergency Medical Services (EMS) capital expenditure for the EMS building. (See attachment)

Clark stated he will send an email or letter to department heads reminding departments regarding the budget. Clark stated that he knows the court understands but that it sometimes gets lost in translation that when we set budget each year it is not a pot of money sitting there; it is based on projections. Clark continued that if funds don't come in as projected then the money isn't there to spend. Clark stated that, "As a court we're going to have to tighten up on authorizing spending and purchases as we finish out this fiscal year largely due to sales tax." Clark told the court that where the county was last year versus where we are now is down about \$600,000.00. Clark stated there seems to be a mentality sometimes with departments that when August and September get here the department head needs to spend the money remaining in the budget. Clark stated the money is not sitting there, and that it is only projected. Clark asked County Auditor Ann McCuiston if she has anything to add to this? McCuiston stated the county needs to watch spending because the county barely made it with General Fund last year; there was not anything left in General Fund. McCuiston commented that funds remained in Road/Bridge and those funds can't be transferred for any other use.

McCuiston told the Court that Lamance wants to discuss something under budget amendments. Lamance stated he will wait until the next meeting for discussion.

c) FY14&FY15 and FY15&FY16 – 3 Year Capital Expenditure Plan: None

d) Claims/Payroll:

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- Walk to Court and Claims Registers dated July 11, 2016 (See attachments)
- Payroll Register dated July 11, 2016 (See attachment)

McCuiston noted the additional claim to the Walk-To-Court list being Lowes for various departments \$1,723.54.

e) Right-of-Way Permits/Utility Requests: None

f) Interlocal Agreements:

Clark requested authorization for Aaberg to draft an Interlocal Agreement between Wise County Emergency Medical Services (EMS) and the City of Decatur Fire Department EMT/paramedic training classes requesting that DFD students be allowed to ride-out with county EMS as part of their training.

g) Contracts:

(Original Contracts are filed with Asset Control Officer Diana Alexander)

- Emergency Medical Services (EMS) First Responder Letter of Agreement for Lake Bridgeport VFD (**No attachment provided**)
- Emergency Medical Services (EMS) First Responder Letter of Agreement for Newark VFD (**No attachment provided**)
- FY17 Contract and Interlocal Renewal lists (See attachment)
- Tarrant County College Letter of Agreement for WCSO training (See attachment)
- TxDOT Non-Revenue Agreement/Account information re: Emergency Vehicles (See attachments)
- Janitorial Contract for Wise County Boyd Annex – Lisa Boswell (See attachment)
- LexisNexis Wise County District Attorney (See attachment)
- Janitorial Contract for Wise county Bridgeport Annex – Lisa Boswell (See attachment)
- LexisNexis Wise County Attorney Office (See attachment)

Fully Executed-

- Alvord Fire Department First Responder Agreement (See attachment)
- City of Decatur Surplus Property (See attachment)

Cancellations (List only): Compass Hospice Parking Agreement (No attachment)

Motion made by Burns seconded by White and unanimously adopted by the Court to approve all items presented under item #16, as presented.

17) Project Agreement for Road Repair: None

18) Right-of-Way Improvements:

Lamance asked about reclaiming road base that washed off of Van Meter Crossing? Lamance stated the road base material washed onto private property and asked what permission he needed from the owner to retrieve the base material. Aaberg requested Lamance get with him to discuss this further.

No action taken by the court.

19) Burn Ban: None

20) Committee Reports: None

Back to agenda item 15: Discuss and consider construction, initiation and/or approval of: (i) specification pursuant to advertising for bids on one or several different items and/or services for purchase (or sale of items); (ii) purchase of specific items; (iii) consider awarding of bids; and (iv) consider giving notice of cancellation(s) as/if necessary. Take necessary action.

White and Burns requested to advertise for bids for the purchase of bridge building materials, specifically 1/4" steel plate. Kennedy stated that much of the bridge building material stock was used on the Rogers Road Bridge. Kennedy stated that road should be reopened later this week.

Alexander confirmed the bridge building vendors bid per order because of steel price fluctuation.

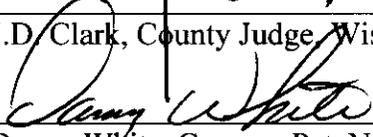
Motion made by Burns seconded by White and unanimously adopted by the Court to authorize Asset Control Officer Diana Alexander to advertise for bids for the purchase of various bridge building materials for all precincts.

21) Clark announced the next regular scheduled meeting as Monday, July 25, 2016.

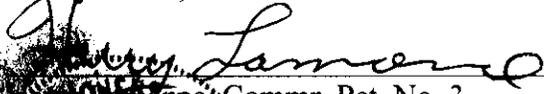
Clark adjourned the meeting at 9:29 AM there being no further business to be had.

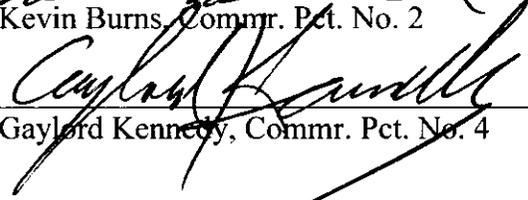
Minutes approved this 25th day of July, 2016, as printed.

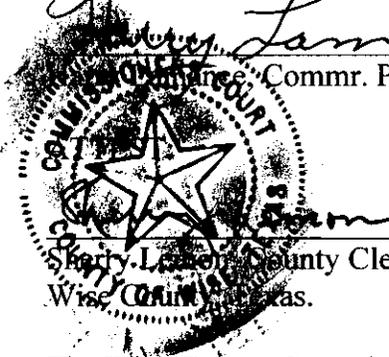
J.D. Clark, County Judge, Wise County


Danny White, Commr. Pct. No. 1


Kevin Burns, Commr. Pct. No. 2


Larry Lamore, Commr. Pct. No. 3


Gaylord Kennedy, Commr. Pct. No. 4


Sherry-Lester, County Clerk and Ex-Officio Clerk of Commissioners' Court,
Wise County, Texas.

The Wise County Commissioners' Court adopted the ***Rules of Procedures, Conduct & Decorum at Meetings of Wise County Commissioners' Court*** on February 28, 1994 and the rules have not been revised.

Addendum:

The following abbreviations are used in reference to current Wise County projects.

WCCAB – Wise County Courthouse Annex at Bridgeport

SWA – Southwest Architects Inc.

TxDOT/DPS - Texas Department of Transportation/Department of Public Safety

TAC – Texas Association of Counties

TFP – Wise County Thoroughfare Plan

WHJ – Wiginton, Hooker and Jeffry, P.C. (in relation to Wise County facilities Master Study Plan)

WCWC – Weatherford College Wise County campus