

15a



WISE COUNTY CLERK/LOCAL REGISTRAR

SHERRY LEMON

**WISE COUNTY CLERK MONTHLY ACTIVITY REPORT
Jun-15**

VITAL RECORDS

ASSUMED NAMES	34
BIRTH RECORDS ISSUED	145
BIRTH RECORDS REGISTERED	56
DEATH RECORDS ISSUED	18
DEATH RECORDS REGISTERED	35
MARRIAGE RECORDS	52
BRANDS	4

COURT RECORDS

CRIMINAL	101
CIVIL	31
PROBATE	19

OFFICIAL RECORDS

DOCUMENTS RECORDED	1171
MAPS & PLATS	10

CUSTOMER SERVICE

APPROX DAILY PHONE	75-100
APPROX DAILY CUSTOMERS	50-75
APPROX DAILY COPIES	251
APPROX DAILY PLAT COPIES	2

MONTHLY TOTALS

TYLER EAGLE	\$68,172.40
ODYSSEY	\$56,168.51

WISE COUNTY ASSET CONTROL

REPORT

FOR COMMISSIONERS' COURT

April 1, 2015 to June 30, 2015

Court Date – July 13, 2015

The following FY15 audits have been completed from April to June 2015:

1. Asset Control/Surplus
2. County Clerk
3. Veterans Office
4. County Engineer
5. County Court 1
6. County Court 2
7. Adult Probation
8. District Court
9. District Clerk
10. JP#1
11. JP#2
12. JP#3
13. JP#4
14. District Attorney
15. County Attorney
16. Commissioners' Court Attorney
17. Auditor
18. Treasurer
19. Tax Assessor
20. DIR
21. Public Works
22. EMS
23. Fire Marshal
24. 911 Addressing
25. Constable #1
26. Constable #2
27. Constable #3
28. Constable #4
29. Sheriff-all departments
30. Juvenile Probation
31. DPS-all departments
32. Precinct #1
33. Precinct #2
34. Precinct #3
35. IHC
36. Public Health
37. Courthouse Security
38. Extension Office

All FY15 audits have been completed by Asset Control.

15a

The Texas A&M University System

Extension Activity and Travel Report to County Commissioner Court

Name: Todd Vineyard

Title: CEA AG

County: Wise

Month: June 2015

DATE	Monthly Activities/Travel June	MILES	MEALS	LODGING
1	Agent participated in Office Conference			
2	Wise County Youth Fair Committee meeting; Horse Committee Meeting; & 4-H Livestock Judging practice			
3	Conducted TDA Pesticide Applicator Training Certification			
4	Lubbock - Agent took 4-H members to Texas Tech Livestock training			
6-8	Voca/Milano/Brenham - Agent took 4-H Livestock Judging team on practice tour prior to State Competition			
9-12	College Station - Assisted with State 4-H Roundup - 36 4-H'ers			
18	Conducted State Steer and heifer Validation, 100 plus participated			
22	Assisted Meat Judging Coach with 4-H Meat Judging organizational meeting.			
23	Anna - Took 4-H members to District 3 Leadership Lab			
25	Wise County Fair Grounds - Conducted State Fair sheep, goat, and swine validation			
26-27	Horse Committee conducted 4-H Horsemanship School			
29	Met with Commissioners Court to give 4-H report; Office Conference			
	Wise County - Agent works closely with agriculture producers, agribusinesses, homeowners and 4-H families with issues such as: forage management, soil fertility, range management, small grains, landscape issues & 4-H livestock projects.	2238		
	Total	2238		

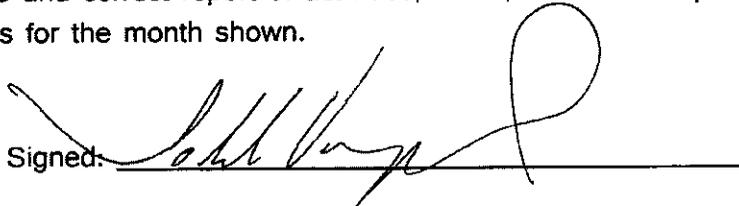
Other expenses (list) _____

CURRENT MONTHS CONTACTS							
Extension Office Visits by Clientele	Site Visits Farm, Home, Project Ranch, Business, Etc.	Telephone	Mail & Email	Total Individual Contacts	Total Contact Hours in Group Methods	Media News Articles, TV/Radio, Etc	Internet Media Contacts
188	83	998	142	1411	279	3	1199

MAJOR PLANS FOR NEXT MONTH July	
DATE	ACTIVITY
1	Wise County Youth Fair Sale Committee Meeting
6	Lync Training meeting with New Agents
7	Hoof Trimming for Beef Cattle Projects
14	Wheat/Stocker Training; Horse Committee meeting
18-22	State TCAAA Annual Professional Development Meeting
23	Youth Water Camp

AGE 2 of 2

I hereby certify this is a true and correct report of activities, travel, and other expenses incurred by me in performance of official duties for the month shown.

Date: 7/2/15 Signed: 

The Texas A&M University System

Extension Activity and Travel Report to County Commissioner Court

Name: Tanya Davis

Title: CEA – FCS

County: Wise

Month: June 2015

DATE	Monthly Activities/Travel June	MILES	MEALS	LODGING
1	Coordinated Consumer Decision Making Project meeting with 4 4-Hers in prep for State Roundup Contest			
1	Lync for Success - Promoted the purpose of being a member of a professional association with new extension agents in the Central Region			
2	Decatur Cares, summer nutrition program kickoff - Presented care of electric skillet & demonstrated Peachy Pork Picante recipe for 100 – participants.			
3	Meeting w/ 4-Her to review & discuss strategies for putting together a 4-H Record Book.			
3	Coordinated Consumer Decision Making project meeting with 4 4-Hers.			
4	Meeting with Child Care director to assist with grant writing for special nutrition and physical activity grant applications			
5	Central Region Family and Consumer Sciences Program Development committee meeting - Stephenville.	176		
12, 19, 26	News Releases to 3 outlets : 12-Importance of Fathers; 19-Backyard Basics program; 26- Removing Odors from the Refrigerator.			
8	Travel with 3 4-Hers to Texas 4-H Roundup - Prepared for Tuesday contests-College Station	215		
9	Texas 4-H Roundup -Assisted with coordination of Dinner Tonight with Texas 4-H Workshop ; nutrition quiz bowl team(4 participants) placed 1 st (qualifying them for national contest); attended Fashion Show(3 Wise Co 4-Hers) ; and chaperoned 4-Hers at the County Fair Celebration following scholarship presentations-College Station	10		
10	Texas 4-H Roundup -4 4-Hers in Consumer Decision Making (placed 3 rd); 3 3-Hers in Food Challenge (placed 3 rd); Chaperoned 4-Hers at night scholarship assembly . -College Station	10		
11	Texas 4-H Roundup - 1 4-Her placed 3 rd in Food Show; 1 4-Her placed 4 th in Safety & Accident Prev. Ed. Presentations; Scholarship Assembly .	10		
12	Travel home from a successful week at Texas 4-H Roundup in College Station with 36 4-Hers competed in contests throughout the week.	215		
16	Decatur Cares, summer nutrition program - assisted with lesson on the importance of parents preparing menus for families(65 attended-)	2		
17	Taught Food Handlers course at Weatherford College Wise County to 19 participants. Those completing 2 hour course receive a certified food handler card good for 2 years.	16		
22	Administered and proctored Food manager online exam.			
23	Decatur Cares, Summer Nutrition Program , assisted w/ Healthy Snacking lesson presented by collaborator Kylie Aspergen of the Moncrief Cancer Institute. 66 participants(4males, 62F; 55Hispanic, 11 White)	2		
24	Taught Wise Coalition for Healthy Children Parent Café Lesson (Understanding Emotions) to 1 parent at Chico Public Library			
24	National 4-H Food Challenge Committee Lync meeting			

25	Transported 3 4-Hers attending Leader Lab back to Decatur from Anna, TX	134		
26	Presented Snacking Right Lesson to 15 Greenwood Extension Education members	28		
29	Office conference with 7 staff members to discuss upcoming activities			
30	Decatur Cares, Summer Nutrition Program, Taught Snacking Right lesson to 62 participants(5 males, 57 females; 51 Hispanic, 11 white)			
GRAND TOTAL OF MILEAGE, MEALS & LODGING		818		

Other expenses (list) Meals for 4-H'er \$7.25

CURRENT MONTHS CONTACTS								
Extension Office Visits by Clientele	Site Visits Farm, Home, Project Ranch, Business, Etc.	Telephone	Mail	Total Individual Contacts	Total Contact Hours in Group Methods	Media News Articles, TV/Radio, Etc	Social Media Facebook Twitter Blog Website	Newsletters Written
100	10	350	150	610	266	3	1100	

MAJOR PLANS FOR NEXT MONTH July	
DATE	ACTIVITY
7	Decatur Cares, Summer Nutrition Program- Week 5
7	Cooke Co 4-H Leader Training- Food and Nutrition presenter
9	D3 Recordbook Judging
14	Decatur Cares, Summer Nutrition Program- Week 6
15	Jams/jellies Workshop
16	Teacher Resource Workshop, Weatherford College
21	Decatur Cares, Summer Nutrition Program- Week 7
22	Dinner Tonight Planning Coalition meeting
23	Water Camp
28-31	TEAFCS meeting in Brenham

I hereby certify this is a true and correct report of activities, travel, and other expenses incurred by me in performance of official duties for the month shown.

Date: 7-5-15 Signed: Janja Davis

The Texas A&M University System

Extension Activity and Travel Report to County Commissioner Court

Name: Andrea Clark

Title: 4-H Program Asst.

County: Wise

Month: June 2015

DATE	Monthly Activities/Travel June	MILES	ADULT	YOUTH
01	End of the month reports for County and social media. Processed incoming Teacher Workshop registration forms. Collected Natural Resource Posttest from Paradise, Bridgeport ISD. Participated in Office Conference.		3	
02	Set up online Livestock Judging classes for the 4-H livestock judging teams to practice on and have access remotely.			
03	Did research on Consumer Decision Making classes (printers and boots) for the 4-H team going to state competition. Worked on grading post surveys for Natural Resource Day surveys			
04	Promoted Teacher Workshop via social media, grading Natural Resource Field Day post surveys.			
08	Caught up on emails and returned phone calls. Prepped for Alvord Cares-Nutritional Education program.			
09	Taught hands on educational program at Alvord Cares. Worked with volunteers to get surveys filled out on the Alvord Cares program.		8	7
10	Picked up Natural Resource Post surveys from Boyd Intermediate school. Organized all the surveys and graded them.		3	
11	Graded surveys for Egg to Chick program. Updated social media outlets			
15	Prepped for Alvord Cares Program, Graded and inputted into excel Egg to Chick post surveys			
16	Taught hands on educational program at Alvord Cares which focuses on nutritional education for adults and youth. Taught lessons at the Clover Kid camp we hosted here in our Office.		7	20
22	Updated Teacher Workshop files and registration. Worked on state reports. Prepped for Alvord Cares program.			
23	Taught hands on educational program at Alvord Cares which focuses on nutritional education for adults and youth.		10	9
24	Created excel equations for the post surveys for Egg to Chick and Natural Resource. Inputted data into the excel programs for each program.			
25	Updated social media, returned phone calls and emails as well as worked on data entry for the post surveys			
29	Participated in Office Conference. Prepped for Alvord Cares.			
30	Taught hands on educational program at Alvord Cares which focuses on nutritional education for adults and youth. Planning meeting with Holly Berry (FIT YOUTH director) for the school year and teacher workshop.		7	10
GRAND TOTAL			35	45

Other expenses (list) _____

CURRENT MONTHS CONTACTS								
Extension Office Visits by Clientele	Site Visits Farm, Home, Project Ranch, Business, Etc.	Telephone	E- Mail	Total Individual Contacts	Total Contact Hours in Group Methods	Media News Articles, TV/Radio, Etc.	Social Media Facebook Twitter Blog Website	Newsletters Written
		5	45	80			1007	

MAJOR PLANS FOR NEXT MONTH July	
DATE	ACTIVITY
Tuesdays	Alvord Cares – Nutrition Education Program
	DIY Camps
15 – 16	Teacher Workshop at Weatherford College
20	Etitique Class
23	Water Camp

I hereby certify this is a true and correct report of activities, travel, and other expenses incurred by me in performance of official duties for the month shown.

Date: July 1, 2015 Signed: *Andrea Clark*