



HELEN FARABEE CENTERS

Wichita Falls Administrative Office
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July 11, 2016

RECEIVED
JUL 11 2016

BY: C.S.

Wise County Judge
Honorable J. D. Clark
P.O. Box 393
Decatur, TX 76234

Dear Judge Clark,

The current two-year term for Place 2 on the Helen Farabee Centers' Board of Trustees (representing Jack and Wise Counties) is vacant due to the resignation of Ms. Lynn Giddens - Branscum. The term of office for this appointment is September 01, 2014 through August 31, 2016. We would like to fill the appointment for the remainder of this term and for a full two year term, through August 31, 2018.

An Ad Hoc committee was appointed by the Chair of the Board of Trustees, who in accordance with Board policy, reviewed the Application for Appointment on:

- **Ms. Becky Rodriquez, 329 Hunter Trail, Bridgeport, TX 76426**

In accordance with INTERLOCAL AGREEMENT, ATTACHMENT A, we determined that the applicant was qualified to fill the current vacancy on the Board.

Based upon the results of our application review and interview we recommend **Ms. Becky Rodriquez** for appointment to the Helen Farabee Centers' Board of Trustees. However, this is only our recommendation, the final selection and appointment is the responsibility of the County Commissioners. The Application for Appointment and Conflict of Interest Questionnaire for the applicant is attached.

We ask that you place this issue on the County Commissioners' agenda for consideration and vote at your next meeting. Please notify us in writing of the County Commissioners' decision.

Notification of the appointment should be sent to Helen Farabee Centers as follows:

Roddy Atkins, Executive Director
Helen Farabee Centers
P. O. Box 8266
Wichita Falls, TX 76307-8266

Should you have any questions regarding this appointment please feel free to contact Roddy Atkins, Executive Director at (940) 397-3101, or Melissa Collins, Board Liaison, at (940) 397-3102.

Sincerely,

A handwritten signature in cursive script that reads "Verner Hayhurst". The signature is written in black ink and is positioned above the typed name and title.

Verner Hayhurst, Chair
Helen Farabee Centers
Board of Trustees

Attachments: Application for Appointment (1)
Conflict of Interest Questionnaire (1)

c: Jack County Judge

APPLICATION FOR APPOINTMENT

For
Helen Farabee Centers
Board of Trustees

Name: Becky Rodriguez

Mailing Address: 329 Hunter Trail, Bridgeport, Tx 76426

Daytime Phone: 940-689-2825 Evening Phone: 940-577-3822

FAX #: _____ E-mail address: becky.rodriguez@bowieisd.net

Portions of the Texas Health and Safety Code – Title 7, Subtitle A, Chapter 534, require that local agencies appoint members to the board from among the qualified voters who reside within the region to be served by the Center. The Chapter also requires an attempt for board appointments to reflect the ethnic and geographic diversity of the local service area of the community center. The Chapter requires at least one member of the Centers' Board of Trustees to be a consumer of the types of services the center provides or a family member of a consumer of the types of services the center provides. In order to assist the appointing entity in assuring these requirements are met, we ask that you please complete the following.

County of Residence: Wise Length of Residence in County: 20 1/2 years

Are you a qualified voter? X Yes _____ No

Consumer / Family: _____ I am a consumer of the types of services provided by the center.
_____ I am a family member of a consumer of the types of services provided by the center.

Ethnic Background: _____ Black X Caucasian _____ Asian _____ Hispanic _____ Other

Gender (optional): _____ Male X Female

Age group (optional): _____ 18-30 _____ 31-45 X 46-60 _____ 60+

Current Business / Profession / Employment:

Name of Company: Bowie ISD - High School

Address: 341 US Hwy 287 North, Bowie, Tx 76230

Phone: 940-689-2825

Current Position: Intervention Counselor and Coordinator of Special Programs

Educational Background: Masters Degree in Counseling, M.Ed from Sul Ross State University;

Bachelor of Science Degree in Education, BS from McMurry University

Previous Community Volunteer Experience: Special Olympics

Current Community Service Commitments: assist with the food pantry in Paradise, Texas

References:

Name: Kelly Shackelford Daytime Phone: 940-872-1154

Name: Eleesha Green Daytime Phone: 940-841-0553

Explain your interest in community based mental health and/or intellectual and developmental disabilities services:

I am currently an Intervention Counselor. I hold a Masters Degree in Counseling and have had previous
working in the mental health field.

Explain what talents / perspectives you feel you would bring to the Board:

I feel i would bring experience with me, from both the mental health side of counseling and also from
counseling youth and adolescence.

Are you related to a current employee of the Center? _____ Yes _____ No

If yes, please give staff name and how related: _____

Are you available to give an average of 8 hours per month (excluding travel time) to Center business?

Yes No

Board and Committee meetings are held on the 1st Thursday of every month from 11 am – 4 pm. Meeting location rotates each month to different Center service sites throughout our region. Would you be able to accommodate this schedule?

Yes No

Barring unforeseen circumstances, can you make at least a two-year commitment to serve on this Board?

Yes No

Are you available to attend quarterly out-of-town board related activities that would require overnight stays?

Yes No

In addition to monthly committee and Board meetings, are you available to occasionally consult with other Board members or staff regarding Center business?

Yes No

Are you available to visit Center service sites within your appointment area?

Yes No

Other than specific conflict of interest disclosures made on the attached Conflict of Interest Questionnaire, do you feel you have any personal or professional perspectives that would inhibit your ability to perform Board duties in a fair and objective manner?

Yes No

If "yes," please describe:

Becky Rodriguez
Signature of Applicant

Date 4/7/2016

CONFLICT OF INTEREST QUESTIONNAIRE

for
Helen Farabee Centers
Board of Trustee Applicant

To be completed and submitted with application to serve on Board of Trustees.

Applicant Name: Becky Rodriguez

County of Residence: Wise

In responding to these questions, please note that a "yes" answer does not imply that the relationship or transaction was necessarily inappropriate.

1. Are you an officer or director of any corporation with which the Centers' Board of Trustees has business dealings? Yes No

If "yes," please list the names of such corporations, the office held and the approximate dollar amount of business involved with the Centers' Board of Trustees last year.

2. Do you, or does any member of your family, have a financial interest in, or receive any remuneration or income from, any business organization with which the Centers' Board of Trustees have business dealings? Yes No

If "yes," please provide the following information:

- A. Names of the business organizations in which the interest is held and the persons by whom the interest is held:

- B. Nature and amount of each such financial interest, remuneration or income:

3. Did you, or any member of your family, receive during the past twelve months any gifts or loans from any source from which the Centers' Board of Trustees buys goods or services or with which the nonprofit has significant business dealings? Yes No

If "yes," list the gifts or loans as follows:

Name of Source	Item	Approximate Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

4. Were you involved in any other activity during the past year that might be interpreted as possible conflict of interest? Yes No

If "yes," please describe:

I certify that the foregoing information is true and complete to the best of my knowledge.

Becky Rodriguez

 Signature of Applicant

4/7/2016

 Date