

DECEMBER 15, 2014

WISE COUNTY COMMISSIONERS' COURT MEETING

On this the 15th day of December, A.D., 2014 at 9:00 A.M. came on to be had a Regular Meeting of the Commissioners' Court of Wise County, Texas held in the County Court at Law Jury Room (3rd) Floor in County Courthouse of said County in the town of Decatur with the following members present and presiding:

J.D. Clark	County Judge
Danny White	Commissioner, Precinct No. 1
Kevin Burns	Commissioner, Precinct No. 2
Harry Lamance	Commissioner, Precinct No. 3
Gaylord Kennedy	Commissioner, Precinct No. 4

Sherry Lemon, County Clerk and Ex-Officio Clerk of Commissioners' Court when and where the following proceedings were had, to-wit:

All attachments referred to in the minutes of the Wise County Commissioners' Court are designated original or copy and are provided at the time of action by the Court unless otherwise indicated by provider.

Judge Clark votes aye on all agenda items unless otherwise indicated.

- 1) Clark called the meeting to order at 9:00 AM. All court members were present.
- 2) Pledge of Allegiance to the United States flag.
- 3) Moment of silence.
- 4) Community Forum:

City of Boyd councilman Tim Hammonds asked the court for clarification of fees on the animal control services contract between Wise County and the city. Hammonds asked for information to be provided to Lamance to give to Hammonds.

- 5) Clark presented email correspondence from Mark Doolin regarding Veterans Service Officer Laura Spain going above and beyond the call of duty in assisting Doolin with his transition from military to civilian life. (See attachment)

Clark recognized County Attorney Office Manager Becky Dear for her twenty-five years of service and retirement on Friday, December 12, 2014.

Clark also recognized the service of Interim County Judge Glenn Hughes and Interim Commissioner Precinct No. 4 Gary Potts to Wise County. Clark stated that Hughes resumes his role as projects manager for the county.

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Correspondence was provided from the Tax Assessor/Collector being a continuing education transcript totaling 87.00 hours. (See attachment)

6) Motion made by White seconded by Burns and unanimously adopted by the Court to approve the minutes of the meetings November 3, 2014; November 10, 2014; and November 12, 2014, as printed. (No attachments)

7) Bids:

Asset Control Officer Diana Alexander presented Bid No. 15-600-021 for the purchase of one or more new $\frac{3}{4}$ ton truck. (See attachments)

White asked who the trucks were for? Alexander stated that Burns requested this. Alexander stated the bid price does not include carpet and stated an additional price for carpet is in the notes section of the bid tabs. Alexander stated these trucks are full crew-cabs.

Burns requested to table action on this item until he can further review the specifications.

Alexander presented Bid No. 15-600-022 for the sale of tower equipment on top of the Warner Radio tower. Lamance asked about the benefits of the equipment in the future? Burns stated the county has been out a lot of money for a long time on equipment it doesn't use.

Fire Marshal/Emergency Management Coordinator Chuck Beard stated that the equipment on the tower is over fifteen years old and is beyond its useful date. Beard continued it will cost the county \$8,000.00 to remove it and the county can't do anything with the equipment.

Motion made by Burns seconded by White and unanimously adopted by the Court to accept the bid for the sale of tower equipment (Bid No. 15-600-022) for radio equipment not used by the county.

Public Works Director Tom Goode provided a quote from the Texas Department of Criminal Justice Texas Correctional Industries for \$26,215.12 for replacement of bleachers for the show arena at the Wise County Fairgrounds.

Alexander stated this amount falls under bid limit; Goode stated it will be for both sides of the show arena. Clark asked Goode if this is intended to be completed before Youth Fair? Goode confirmed.

County Auditor Ann McCuiston stated this will come from capital expenditures for the fairgrounds.

Motion made by Burns seconded by White and unanimously adopted by the Court to accept the bid from Texas Department of Criminal Justice Texas Correctional Industries for new bleachers for the indoor show arena (at the Wise County Fairgrounds) as well as demolition of existing

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bleachers by Public Works for \$26,215.12 with the funds coming from capital expenditures for fairgrounds. (See attachment)

Goode requested to purchase a pickup via Buyboard to replace the lake crew pickup. Goode confirmed the funds are available in capital expenditures.

Burns asked about obtaining local vendor bids? Burns stated he prefers to give local vendors an opportunity to bid.

Motion made by Burns seconded by Lamance and unanimously adopted by the Court to authorize Asset Control Officer Diana Alexander to advertise for bids for the purchase of an extended cab truck.

Sheriff David Walker discussed a previously approved request for the District Judge to replace the District Court bailiff's vehicle. Walker stated a 2014 Chevrolet Tahoe (to be outfitted as an administration vehicle) was purchased for approximately \$33,000.00. Walker continued that County Court at Law No. 1 Judge Melton Cude requests to purchase a vehicle to replace the bailiff vehicle. Walker stated he is not sure if a 2014 will be available but that the District Judge is willing to pay for the vehicle (Courthouse Security budget) and there may be some cost difference.

The court discussed the current vehicles being driven by the bailiffs (approximately 50,000 miles on each vehicle). Walker stated the lower mileage vehicles would stay within the courts.

Lamance asked about keeping the vehicles instead of trading. Walker stated the current bailiff vehicles would go to the two courthouse security deputies and the higher mileage vehicles will be rotated out of the fleet. Walker stated the vehicles are used for transport and court related procedures.

Walker discussed the possible sale of six other high mileage vehicles.

Clark discussed bidding out the vehicle since this doesn't seem to be time sensitive. Walker confirmed the cost is going to come out of the District Judge's budget. McCuiston confirmed it comes from Courthouse Security funds. Clark asked about the purpose of getting new vehicles as the current vehicles have such low mileage?

Action was TABLED on the above discussion until specifications are provided to the court.

Motion made by Burns seconded by White and unanimously adopted by the Court to authorize Burns to sell an asphalt distributor truck at the next Ritchie Bros. Auctioneers sale. (No attachment)

Burns requested to put the following on a future agenda: sell a single axle truck and a double tandem trailer from Precinct No. 2.

8) Donations: None

9) Clark stated that Jim Parker has served as the Interim Election Administrator. Clark continued that the Election Commission met and approved the job description with said description posted on the county website as well as the Texas Association of Election Administrators. Clark stated applicants have until December 19, 2014 to submit a resume. Clark stated the commission hopes to identify and hire for the position in January.

10) Motion made by Burns seconded by Lamance and unanimously adopted by the Court to appoint Ken Murray to fill the remaining term ending January 1, 2016 on the Wise County Emergency Services District #1 Board of Emergency Services Commissioners. (See attachment)

11) Motion made by Kennedy seconded by Lamance with Burns and White voting aye and Clark abstaining to approve the Western Surety Company Official Bond No. 71604568 executed November 12, 2014 for a term of one year by Judson D. Clark for the office of Wise County Judge. (Original bond recorded in Official Bond and Oath Records by the Wise County Clerk.)

12) Motion made by White seconded by Burns and unanimously adopted by the Court to approve the Final Plat of Currey Addition, Lots 1 and 2, Block 1 located in Precinct No. 1, as presented including a letter of general conformance from Kimley-Horn and Associates, Inc. (See attachment)

13) Motion made by Burns seconded by White and unanimously adopted by the Court to approve the Final Plat of No Regrets, Lot 1, located in Precinct No. 2, as presented including granting a variance on road frontage and a letter of general conformance from Kimley-Horn and Associates, Inc. (See attachment)

14) Motion made by Kennedy seconded by Burns and unanimously adopted by the Court to approve the Final Plat of Snyder Addition, Lot 1, located in Precinct No. 4, as presented, including a letter of general conformance from Kimley-Horn and Associates, Inc. (See attachment)

15) Motion made by White seconded by Burns and unanimously adopted by the Court to approve the Final Plat of Watts Country Estates, Lot 7R, Block 1, located in Precinct No. 1, as presented, including a letter of general conformance from Kimley-Horn and Associates, Inc. (See attachment)

16) Motion made by Lamance seconded by Burns and unanimously adopted by the Court to approve the Final Plat of Dauenhauer Estates, Phase 2, Lots 5-8, Block 1 located in Precinct No. 3, as presented, including a letter of general conformance from Kimley-Horn and Associates, Inc. (See attachment)

17) Motion made by White seconded by Kennedy and unanimously adopted by the Court to approve the Final Plat of Hawk Ridge Addition, Lot 1R1, Block B, located in Precinct No. 1, as

presented, including a letter of general conformance from Kimley-Horn and Associates, Inc. (See attachment)

18) Motion made by White seconded Burns and unanimously adopted by the Court to approve the Final Plat of Wilson Addition, Lots 1 and 2 located in Precinct No. 1, as presented, including a letter of general conformance from Kimley-Horn and Associates, Inc. (See attachment)

19) Motion made by Burns seconded by Kennedy and unanimously adopted by the Court to approve the Re-Plat of Foreman Addition, Lots 1R and 2R, Block A located in Precinct No. 2, as presented, including a letter of general conformance from Kimley-Horn and Associates, Inc. (See attachment)

Court recessed at 9:38 AM and reconvened at 9:53 AM.

20) Motion made by Burns seconded by White and unanimously adopted by the Court to adopt Resolution FY15-06, being a resolution for assurance of timely payment for Wise County Claims payment accountability, as presented. (See attachment)

Skip to agenda item 22: Receive County Judge's recommendations for hiring committee for newly-created Systems Coordinator position. Take necessary action.

22) Clark recommended the following people to the Systems Coordinator hiring committee: County Judge J.D. Clark; Special Projects Manager, Glenn Hughes; Sheriff David Walker; County Court at Law No. 1 Court Coordinator Debbye Barnett; and, Fire Marshal/Emergency Management Coordinator Chuck Beard.

Motion made by Burns seconded by Kennedy and unanimously adopted by the Court to appoint the Systems Coordinator hiring committee, as recommended. (See attachment)

Back to agenda item 21: Discuss and consider approval of Wise County Debarment Policy. Take appropriate action.

21) McCuiston summarized that this policy is to be in place so that the county can check out the good standing on a grant and is required under federal law. Alexander will check those that are over \$20,000.00.

Motion made by Burns seconded by Lamance and unanimously adopted by the Court to approve the Wise County Debarment Policy, as presented. (See attachment)

23) Clark presented standard policies and procedures for ceremonial documents. (See attachment) Clark told the court that resolutions and resolutions of support will still come before the Commissioners court for approval. Clark stated the purpose is to not have to take up

business time for the court. Clark confirmed he is not putting the county seal on these non-binding ceremonial items.

24) County Engineer Chad Davis stated the FY2015 TxDOT Rider 43 program allotment of surplus bridge materials is \$36,000.00. Davis stated the bridge beams measure over sixty feet each and the county needs to submit an estimate/project before the allotment is made. Davis wishes to use the allotment for the bridge on CR 2130 (cost \$60,600.00) located in Precinct No. 1. Davis estimated, based on the beams being W36 beams, the county possibly receiving 18-19 beams.

Davis stated he has a trucking company on hold that has been used in the past. Davis asked TxDOT about the use of a crane to load beams but the cost of use of a TxDOT crane will reduce the number of beams allotted? Davis stated that he would like to contact other counties and perhaps split the cost of crane rental. Davis also commented that Harris Welding owner Steve Harris is able to help the county out with this project.

White asked Davis to look into guardrail materials this year?

Motion made by White seconded by Kennedy and unanimously adopted by the Court to authorize County Engineer Chad Davis to submit the estimate of \$60,600.00 to TxDOT for surplus bridge materials for use on the bridge on CR 2130.

25) The court TABLED action regarding discussion of increases in Tyler Technology maintenance until the next meeting.

26) Discuss for approval:

a) Department Reports:

- Treasurer October 2014 (See attachment)
- County Clerk monthly activity report November 2014 (See attachment)
- Public Work monthly activity report November 2014 (See attachment)
- Animal Control monthly activity report November 2014 (See attachment)
- Ag Extension monthly activity reports November 2014 (See attachments)

b) Budget Amendments:

- FY15-04 for various line item transfers and Sheriff's Office salary restructure. (See attachment)

c) FY14 and FY15 – 3 year Capital Expenditure Plan - None

d) Claims/Payroll:

- Items for Discussion Purposes Commissioners Court 12.15.14 (See attachment list)
- Echo Plumbing insurance claim for work done at Adult Probation
- GT Distributors – guns for Sheriff's Office (\$4,586.00)
- Precinct No. 3 Horton Tree Removal (trees in fence line; cost of removal \$5,900.00) (for discussion as the funds come from right-of-way)
- Dynatech for plaque for Weatherford College Wise County.
- Toll-tag purchases increasing; look into purchasing toll-tags.
- County Auditor: IRS mileage rates for 2015 57.5 cents per mile. (See attachment)
- Lamance discussed insulation of a storage shed on the Precinct No. 3 lot. McCuiston confirmed the cost will come from buildings and associated grounds budget.
- Claims Register dated 12/12/2014 (See attachment)
- Payroll Register dated 12/08/14 (See attachment)

e) Utility Permits/ Right-of-Way: None

f) Interlocal Agreements:

(Original Interlocal Agreements are filed in the Asset Control Office by Diana Alexander.)

Fully Executed

- Northwest ISD School Resource Officer agreement (See attachment)
- City of Boyd Road Repair (See attachment)
- City of Newark Road Repair (See attachment)
- City of Boyd Animal Control (See attachment)
- City of Boyd Library (See attachment)
- Denton County Interlocal Cooperation Agreement for housing out-of-county inmates (See attachment)

g) Contracts:

(Original Contracts are filed in the Asset Control Office by Diana Alexander.)

Fully Executed

- Devon Tower Lease Family Additional Property (See attachment)
- Collin County Community College contract with Wise County Sheriff's Department (See attachment)
- Intermedix – Modification of Service Agreement (See attachment)

Renewals (See attached list only)

- Dustin Copier for Jail; County Court at Law No. 2 and Extension Office.
- I-Plow for District Clerk (See attachment)

For Approval

- North Central Texas Council of Governments (NCTCOG) annual membership (See attachment)
- Indigent Healthcare Solutions Memorandum of Understanding (See attachment)
- 1033 Program Law Enforcement Agency Application for Participation (See attachment)
- Lexis Nexis for Wise County Jail (See attachment)
- USDA Forest Service Modification of Grant or Agreement additional \$8,500.00 funding for FY2015 funds. (See attachment)
- Proof of Loss statement Texas Association of Counties Risk Management Pool for the Adult Probation building (See attachment)

Motion made by Kennedy seconded by Burns and unanimously adopted by the Court to approve the items listed under the consent agenda, as presented. (See attachments)

27) Project Agreements for Road Repair:

McCuiston presented the following for signature only; all items have already been approved at a previous meeting.

- #4019 City of Lake Bridgeport (Pct 2)
- #1006 Decatur ISD (Pct 2)
- #1005-1 Reunion Bridge (Pct 1)
- #1005-2 Reunion Bridge (Pct 2)

McCuiston stated she will verify and correct project numbers to align with the proper precincts.

28) Right-of-Way Improvements: None

29) Motion made by Burns seconded by White and unanimously adopted by the Court to renew the 90-day red-flag burn ban, as printed. (See attachment)

30) Committee Reports:

White requested removal from the Texoma Area Paratransit System (TAPS) Board of Directors as his term is about expire. Clark stated he will see if he can find someone to replace White on the TAPS board. (No attachment)

31) Clark announced the next county holidays as ½ day on December 24, 2014 (Christmas Eve); all day December 25, 2014 (Christmas Day) and January 1, 2015 (New Years Day).

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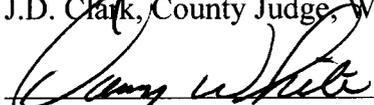
32) Clark stated the next meetings as Monday, January 12, 2015; Monday, January 26, 2015; and Tuesday, February 10, 2015. Clark stated there may be a meeting on Monday, January 5, 2015.

33) Clark adjourned the meeting at 10:21 AM there being no further business to be had.

Minutes approved this 12 day of January, 2015, as printed.



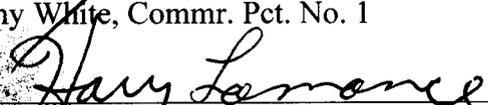
J.D. Clark, County Judge, Wise County



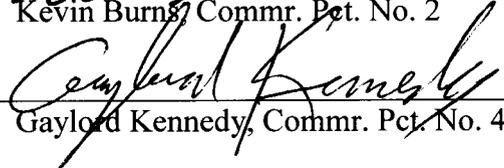
Danny White, Commr. Pct. No. 1



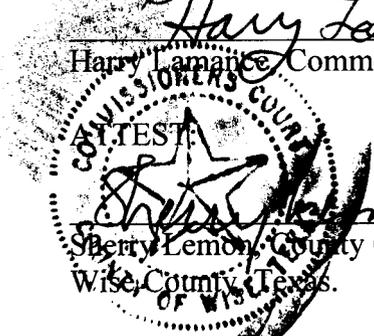
Kevin Burns, Commr. Pct. No. 2



Harry Lamance, Commr. Pct. No. 3



Gaylord Kennedy, Commr. Pct. No. 4




Sherry Lemon, County Clerk and Ex-Officio Clerk of Commissioners' Court,
Wise County, Texas.

The Wise County Commissioners' Court adopted the *Rules of Procedures, Conduct & Decorum at Meetings of Wise County Commissioners' Court* on February 28, 1994 and the rules have not been revised.

Addendum:

The following abbreviations are used in reference to current Wise County projects.

WCCAB – Wise County Courthouse Annex at Bridgeport

SWA – Southwest Architects Inc.

TxDOT/DPS - Texas Department of Transportation/Department of Public Safety

TAC – Texas Association of Counties

TFP – Wise County Thoroughfare Plan

WHJ – Wiginton, Hooker and Jeffrey, P.C. (in relation to Wise County facilities Master Study Plan)

WCWC – Weatherford College Wise County campus